



PARENT PARTNER APPLICATION FORM

Please ✓ which DCFS office you would like to work for:

- Antelope Valley 39959 Sierra Hwy Palmdale, CA 93550
- Belvedere 5835 S. Eastern Ave. Los Angeles, CA 90040
- Chatsworth 20151 Nordoff St. Chatsworth, CA 91311
- Compton 921 E. Compton Blvd. Compton, CA 90221
- El Monte 4024 Durfee Ave. El Monte, CA 91732
- Glendora 725 S Grand Ave. Glendora, CA 91740
- Metro North 1933 S Broadway 6th Floor Los Angeles, CA 90007
- Pasadena 532 E Colorado Blvd. Pasadena, CA 91101

- Pomona 801 Corporate Center Dr. Pomona, CA 91768
- Santa Clarita 28490 Avenue Stanford Santa Clarita, CA 91321
- Santa Fe Springs 10355 Slusher Dr. Santa Fe Springs, CA 90670
- South County 4060 Watson Plaza Dr. Lakewood, CA 90712
- Torrance 2325 Crenshaw Blvd. Torrance, CA 90501
- Vermont Corridor 8300 So. Vermont, Los Angeles, CA 90044
- West LA 5757 Wilshire Bl. , Suite 200, Los Angeles CA 90036

CONTACT INFORMATION

Name: _____ DOB: ___/___/_____ Email: _____
 Address: _____ Home Phone #: _____
 _____ Alt Phone #: _____

INTEREST AND QUALIFICATIONS (Attach another sheet of paper if you need more space for this section)

How did you hear about Parents in Partnership?

Please state the reason(s) you are interested in this position:

Do you speak any language other than English? Yes No If Yes indicate language(s): _____

To qualify for Parents in Partnership you must be either (a) a citizen of the United States of America, or (b) a registered alien with government permission to work in this country. Does either statement (a) or (b) describe your status as a resident of this country?
 Yes No

Have you ever been convicted of a misdemeanor? Yes No
 If "YES," please explain: _____

Have you ever been convicted of a felony? Yes No
 If "YES," please explain: _____

Are you currently on Parole or Probation (includes summary probation)? Yes No
 If "YES," please explain and indicate your expected discharge/release date:

DCFS HISTORY (Attach another sheet of paper if you need more space for this section. Please type)

Reason for DCFS CASE being opened:

Date in which your case was closed: Month _____ Year _____

Did you reunify with your child(ren)? Yes No

EQUAL EMPLOYMENT OPPORTUNITY/NON-DISCRIMINATION POLICY:

It is the policy of the Parent in Partnership Program to provide equal employment opportunity for all qualified persons, regardless of race, religion, gender, national origin, age, sexual orientation or disability.

I certify under penalty of perjury that the above information is true and correct to the best of my knowledge

Signature of applicant: _____ **Date:** _____

FOR OFFICE USE ONLY:

Case Number: _____ CSW Name: _____ CSW Tel #: _____

Number of Children: _____

Children's Name: _____

Accepted Denied Evaluated By: _____ Date: _____



RELEASE OF DCFS CASE INFORMATION

I, the undersigned, do hereby grant or deny permission to PARENTS IN PARTNERSHIP (PIP) to access my DCFS case file, as marked by my selection(s) below. Such use includes the detention report, court minutes, delivered service log, and court reports to assess your history with DCFS. I understand that my criminal history does not automatically disqualify me for the position.

- Deny permission to view my DCFS records.**
- Grant permission to view and have full access to my DCFS records by PIP program coordinator.**

I understand that if I deny access, my application cannot be completed therefore cannot further pursue the PIP position.

Print: _____

Signature: _____

Date: _____



VOLUNTARY SELF-DISCLOSURE OF CRIMINAL RECORD

Name: _____

This form is designed to give the Parent Partner voluntary opportunity to disclose criminal convictions and to discuss these issues to assess how to appropriately share these as a growth experience during the course of Parent Partner duties. Discrepancies between this and actual criminal record could be grounds for corrective action or termination of contract.

You must disclose convictions, including reckless and drunk driving convictions even if:

- It happened a long time ago;
- It was only a misdemeanor;
- You didn't have to go to court (your attorney went for you);
- You had no jail time or the sentence was only a fine or probation;
- You received a certificate of rehabilitation; or
- The conviction was later dismissed, set aside or the sentence was suspended.

INSTRUCTIONS TO RESPONDENT:

If you have been convicted of a crime in California, another state, or in federal court, provide the following information:

What was the offense?

In which state and city did you commit the offense?

When did this happen?

Please tell us what happened.

(Use additional paper if needed)



PARENTS IN PARTNERSHIP (PIP) PROGRAM

The overall purpose of the Parents in Partnership program is to engage birth parents new to the child welfare system to successfully meet expectations as partners, planners, decision-makers and advocates for themselves and their children in working with DCFS and other social service agencies. This objective is accomplished through the active involvement of trained parent partners – former DCFS clients – who experienced similar circumstances and now act as supporters, mentors and advocates for the DCFS birth parents.

CHARACTERISTICS OF AN EFFECTIVE PARENT PARTNER

1. An understanding of the birth parent's feelings and the ability to consider the birth parent's view of his/her circumstances – suspending your own judgment.
2. Have insight of personal challenges, accomplishments, areas of improvement, and strengths.
3. Have an ability to demonstrate high levels of tolerance, patience, perseverance, flexibility and dedication.
4. Ability to remember what it is like to be a parent in the child welfare system and receiving community services.
5. Strong knowledge of community resources serving the families.
6. Have good communication and interpersonal skills to be capable of discussing birth parent concerns openly, honestly, and directly. Must be able to share your personal DCFS experience with birth parents, DCFS staff, and the community.

REQUIREMENTS AND QUALIFICATIONS

1. The parent partner is a former DCFS client who successfully reunited with their children for at least one year or exited the child welfare system for at least one year. Exceptions can be made for parents whose paternal rights have been terminated. The prospective parent partner must be in stable family situation with no current DCFS issues.
2. A minimum time commitment of at least one year to the program is required.
3. Must have abstained from any substance that had an impact in a case being opened with DCFS for at least 18 months.
4. Willingness to submit to a Livescan criminal background check. The PIP program understands that many past DCFS clients have a criminal history and this will not automatically disqualify them from this position.
5. The parent partner must provide his/her own reliable transportation through the use of public transportation or an automobile.
6. The parent partner must be approved by DCFS based on the above qualifications.

APPROVAL PROCESS

1. The first step will be to accurately complete and submit the Application and Voluntary Self Disclosure of Criminal Record.
2. The application will then be evaluated by the regional and central office to ensure that the applicant meets the basic qualifications. A Lead parent partner will conduct a pre-screening interview over the phone to inquire about additional information. The lead parent may set up an interview with the applicant or maintain the application on file based on the needs of the office at the time the application is being processed.
3. If asked to participate in an interview, the applicant will meet with a panel consisting of the program coordinator, office point person, and a lead parent partner.
4. Afterward the interview the regional office staff will conduct a case review.
5. The next step will be for the applicant to complete a Live Scan in downtown Los Angeles for to conduct a criminal history review.
6. Once hired into the PIP program, the applicant will be asked to complete A PIP Core Training Program before beginning their duties as a Parent Partner.