County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
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February 28, 2011

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Gloria Molina
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Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: Antonia Jiménez
Acting Director

AVIVA CHILDREN AND FAMILY SERVICES PROGRAM CONTRACT COMPLIANCE MONITORING REVIEW

In accordance with your Board's April 14, 2009 motion, we are informing your Board of the results of a group home compliance review.

Aviva Children and Family Services (Aviva) has one site located in the 3rd Supervisorial District. Aviva provides services to Los Angeles County Department of Children and Family Services' (DCFS) foster youth. According to Aviva's program statement, its stated goals are to provide "a treatment-oriented facility for young women ages twelve to seventeen" and "also to rehabilitate young women who are unable to function adequately in a family setting or in a traditional high school and to change self-destructive lifestyles and learn to cope more adequately with the traumatic past and the difficult present; to enhance self-esteem, develop appropriate social skills and finish high school." The site is licensed to serve a capacity of 36 children.

The Out-of-Home Care Management Division (OHCMD) conducted a review of Aviva in October 2010 at which time, the agency had one site with 36 beds and 10 placed DCFS children. However, the files of only eight children were reviewed as two children had been placed at Aviva less than 30 days. The sampled children's average overall length of placement was three months, and their average age was 16. Five staff files were reviewed for compliance with Title 22 regulations and contract requirements.

Seven children were prescribed psychotropic medication. We reviewed their case files to assess timeliness of psychotropic medication authorizations and to confirm that medication logs documented that dosages were being administered as prescribed.

SCOPE OF REVIEW

The purpose of this review was to assess Aviva's compliance with the contract and State regulations. The visit included a review of Aviva's program statement, administrative internal policies and procedures, all sampled children's case files, and a random sampling of personnel files. A visit was made to the site to assess the quality of care and supervision provided to children, and we conducted interviews with children to assess the care and services they were receiving.

A copy of this report has been sent to the Auditor-Controller (A-C) and Community Care Licensing (CCL).

SUMMARY

Generally, Aviva was providing excellent quality care to DCFS placed children and the services were provided as outlined in the agency's program statement. The children interviewed stated that they wanted to continue residing at the placement, that there were many activities in which to participate and that the staff treated them well.

The direct care staff stated that they felt supported by the administrative staff and the Group Home administrative staff was attentive to the needs of the children.

At the time of the review, Aviva did not have any outstanding issues.

NOTABLE FINDINGS

The following are the significant findings based on our review:

None

The detailed report of our findings is attached.

EXIT CONFERENCE

The following are highlights from the exit conference held November 15, 2010:

In attendance:

Andrew Diamond, Executive Director, and Kirsten Anderson, Clinical Director; Aviva; and Linda Reusser, Monitor, DCFS OHCMD.

Highlights:

The Executive Director was pleased with the results of the review.

A Corrective Action Plan (CAP) was not necessary as there were no recommendations to address.

If you have any questions, please call me or your staff may contact Also Marin, Board Relations Manager, at (213) 351-5530.

AJ:LP:KR
EAH:BB:lr

Attachments

c: William T Fujioka, Chief Executive Officer
Wendy Watanabe, Auditor-Controller
Donald H. Blevins, Chief Probation Officer
Public Information Office
Audit Committee
Sybil Brand Commission
Andrew Diamond, Executive Director
Jean Chen, Regional Manager, Community Care Licensing
Lenora Scott, Regional Manager, Community Care Licensing

AVIVA CONTRACT COMPLIANCE MONITORING REVIEW - SUMMARY

1701 Camino Palermo
Los Angeles, CA. 90046
License # 191800285
Rate Classification Level: 12

	Contract Compliance Monitoring Review	Findings: October 2010
I	**Licensure/Contract Requirements** (9 Elements) 1. Timely Notification for Child's Relocation 2. Stabilization to Prevent Removal of Child 3. Transportation 4. SIRs 5. Compliance with Licensed Capacity 6. Disaster Drills Conducted 7. Disaster Drill Logs Maintenance 8. Runaway Procedures 9. Allowance Logs	Full Compliance (ALL)
II	**Facility and Environment** (6 Elements) 1. Exterior Well Maintained 2. Common Areas Maintained 3. Children's Bedrooms/Interior Maintained 4. Sufficient Recreational Equipment 5. Sufficient Educational Resources 6. Adequate Perishable and Non Perishable Food	Full Compliance (ALL)
III	**Program Services** (8 Elements) 1. Child Population Consistent with Program Statement 2. DCFS CSW Authorization to Implement NSPs 3. Children's Participation in the Development of NSPs 4. NSPs Implemented and Discussed with Staff 5. Therapeutic Services Received 6. Recommended Assessments/Evaluations Implemented 7. DCFS CSWs Monthly Contacts Documented 8. Comprehensive NSPs	Full Compliance (ALL)
IV	**Educational and Emancipation Services** (4 Elements) 1. Emancipation/Vocational Programs Provided 2. ILP Emancipation Planning	Full Compliance (ALL)

	3. Current IEPs Maintained 4. Current Report Cards Maintained	
V	**Recreation and Activities** (3 Elements) 1. Participation in Recreational Activity Planning 2. Participation in Recreational Activities 3. Participation in Extra-Curricular, Enrichment and Social Activities	Full Compliance (ALL)
VI	**Children's Health-Related Services (including Psychotropic Medications)** (9 Elements) 1. Current Court Authorization for Administration of Psychotropic Medication 2. Current Psychiatric Evaluation Review 3. Medication Logs 4. Initial Medical Exams Conducted 5. Initial Medical Exams Timely 6. Follow-up Medical Exams Timely 7. Initial Dental Exams Conducted 8. Initial Dental Exams Timely 9. Follow-Up Dental Exams Timely	Full Compliance (ALL)
VII	**Personal Rights** (11 Elements) 1. Children Informed of Home's Policies and Procedures 2. Children Feel Safe 3. Satisfaction with Meals and Snacks 4. Staff Treatment of Children with Respect and Dignity 5. Appropriate Rewards and Discipline System 6. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care 7. Children Allowed Private Visits, Calls and Correspondence 8. Children Free to Attend Religious Services/Activities 9. Reasonable Chores 10. Children Informaton about Psychotropic Medication 11. Children Aware of Right to Refuse Psychotropic Medication	Full Compliance (ALL)

VIII	**Children's Clothing and Allowance** (8 Elements) 1. $50 Clothing Allowance 2. Adequate Quantity of Clothing Inventory 3. Adequate Quality of Clothing Inventory 4. Involvement in Selection of Clothing 5. Provision of Personal Care Items 6. Minimum Monetary Allowances 7. Management of Allowance 8. Encouragement and Assistance with Life Book	Full Compliance (ALL)
IX	**Personnel Records (including Staff Qualifications, Staffing Ratios, Criminal Clearances and Training)** (12 Elements) 1. Education/Experience Requirement 2. Criminal Fingerprint Cards Timely Submitted 3. CACIs Timely Submitted 4. Signed Criminal Background Statement Timely 5. Employee Health Screening Timely 6. Valid Driver's License 7. Signed Copies of GH Policies and Procedures 8. Initial Training Documentation 9. CPR Training Documentation 10. First Aid Training Documentation 11. On-going Training Documentation 12. Emergency Intervention Training Documentation	Full Compliance (ALL)

AVIVA CHILDREN AND FAMILY PROGRAM
CONTRACT COMPLIANCE MONITORING REVIEW

SITE LOCATION

1701 El Camino Palermo
Los Angeles, CA. 90046
License # 191800285

The following report is based on a "point in time" monitoring visit and addresses the findings noted during the August 2010 monitoring review.

CONTRACTUAL COMPLIANCE

Based on our review of eight children's files and five staff files, Aviva was in full compliance with all nine areas of our Contract Compliance review: Licensure/Contract Requirements; Facility and Environment; Program Services; Educational and Emancipation Services; Recreation and Activities; Children's Health-Related Services, including Psychotropic Medication; Personal Rights; Children's Clothing and Allowance; and Personnel Records. No Corrective Action Plan (CAP) was required.

PRIOR YEAR FOLLOW UP FROM THE AUDITOR-CONTROLLER'S REPORT

Objective

Determine the status of the recommendations reported in the A-C's prior monitoring review.

Verification

There was no audit or A-C report for 2009.

Results

There were no results as there was no audit nor an A-C report for 2009.

Recommendation:

None