COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

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June 9, 2014

TO: Each Supervisor

FROM: Jerry E. Powers J.P.
Chief Probation Officer

SUBJECT: **BOYS/GIRLS REPUBLIC GROUP HOME CONTRACT COMPLIANCE MONITORING REVIEW**

The Department of Probation, Placement Permanency & Quality Assurance (PPQA), Group Home Monitoring (GHM) conducted a review of Boys/Girls Republic, DBA Boys Republic, Inc. in May 2013. Boys/Girls Republic Group Homes are located in Los Angeles, Orange, and San Bernardino County and provides services to Los Angeles County Probation children. Boys/Girls Republic Group Home sites are located in the following districts: Main Campus – San Bernardino County Fourth Supervisorial District, Orange County Residence – Orange County First Supervisorial District, Silverlake and Pomona Residences – Los Angeles County First Supervisorial District, and Girls Residence – Los Angeles County Fifth Supervisorial District. According to Boys/Girls Republic's program statement, its purpose is to provide services for boys ages 13 - 18 years old and girls ages 12 - 17 years old, who exhibit behavioral, social, emotional, and psychological difficulties.

Boys/Girls Republic consists of five (5) separate residential sites: Main Campus (143-bed male capacity), along with an Independent Living Program (ILP) site (14-bed male capacity) in Chino Hills, two (2) residences in Orange County (20-bed male capacity) and Los Angeles-Silverlake (20-bed male capacity), one (1) residence at the Pomona site (10-bed male capacity), and one (1) residence, Girls Republic in Monrovia (8-bed female capacity). At the time of review, Boys/Girls Republic served 101 Probation children and 49 children from other County's Probation agencies. Boy/Girls Republic does not provide services for DCFS children. The placed children's overall average length of placement was five (5) months, and their average age was 16 years old. The randomly selected interview sample size was seven (7) Probation children, and one (1) child in the sample was prescribed psychotropic medication. This case was reviewed to assess for timeliness of Psychotropic Medication Authorizations or sufficient documentation of psychiatric monitoring. Additionally, three (3) discharged children's files were reviewed to assess compliance with permanency efforts, and five (5) staff files were reviewed for compliance with Title 22 Regulations and County Contract Requirements.

SUMMARY

During the PPQA/GHM review, the interviewed children reported feeling safe at Boys/Girls Republic Group Homes and that they were provided with good care and appropriate services, were comfortable in their environment and treated with respect and dignity. Boys/Girls Republic was in compliance with eight (8) of the 10 areas of our Contract Compliance Review: Licensure/Contract Requirements; Educational and Workforce Readiness; Health and Medical Needs; Psychotropic Medication; Personal Rights and Social/Emotional Well-Being; Personal Needs/Survival and Economic Well-Being; Discharged Children; and Personnel Records.

However, deficiencies were noted in the areas of Facility and Environment and Maintenance of Required Documentation of Services Delivery. Boys/Girls Republic needs to replace or repair the physical plant deficiencies and accurately complete the Needs and Services Plans by providing comprehensive details on the "Address the GH/FFA contact with the CSW/DPO over the past three months" section. Boys/Girls Republic supervisory staff were instructed to enhance monitoring in order to eliminate documentation issues.

REVIEW OF REPORT

On June 6, 2013, Probation PPQA Monitor Leng Lim held an Exit Conference with Boys/Girls Republic representatives, Chris Burns, Executive Director, Lance Parks and Robert Faulk, Associate Directors, Sterling Scott, Human Resource Director, Robert Cole, Supervising Case Manager and Dan Kennan, Jerry Jeter, and Duffy Blau Treatment Directors. Boys/Girls Republic representatives agreed with the review findings and recommendations. They were receptive to implementing systemic changes to improve their compliance with regulatory standards and agreed to address the noted deficiencies in a Corrective Action Plan (CAP).

A copy of this compliance report has been sent to the Auditor-Controller and Community Care Licensing.

Boys/Girls Republic provided the attached approved CAP addressing the recommendations noted in this compliance report. Assessment for implementation of recommendations will be conducted during the next monitoring review.

If additional information is needed or any questions or concerns arise, please contact Director Lisa Campbell-Motton, Placement Permanency and Quality Assurance, at (323) 240-2435.

JEP:REB:LCM:ed

Attachments (3)

c: William T Fujioka, Chief Executive Officer
Sachi A. Hamai, Executive Officer, Board of Supervisors
Brence Culp, Chief Deputy, Chief Executive Office
Wendy Watanabe, Auditor-Controller
Phillip L. Browning, Director, Department of Children and Family Services
Latasha Howard, Probation Contracts
Rhonda David-Shirley, Out-of-Home-Care Management, DCFS
Diana Flaggs, DCFS Contracts
Audit Committee
Sybil Brand Commission
Community Care Licensing
Chris Burns, Executive Director, Boys/Girls Republic Group Home
Georgia Mattera, Public Safety, Chief Executive Office
Chief Deputies
Justice Deputies

BOYS/GIRLS REPUBLIC GROUP HOME
CONTRACT COMPLIANCE MONITORING REVIEW SUMMARY

Main Campus
1907 Boys Republic Drive
Chino Hills, CA 91709
License # 360900096
Rate Classification Level: 10

Independent Living Program (ILP)
1907 Boys Republic Drive
Chino Hills, CA 91709
License # 366400037
Rate Classification Level: 4

Pomona Residence
733 N. Garey Avenue
Pomona, CA 91767
License # 191500098
Rate Classification Level: 5

Silverlake Residence
1815 Redcliff Street
Los Angeles, CA 90026
License # 191800953
Rate Classification Level: 4

Girls Republic
184 N. Ivy Avenue
Monrovia, CA 91016
License # 191592695
Rate Classification Level: 10

Orange County Residence
206 W. 15th Street
Santa Ana, CA 92701
License #300600097
Rate Classification Level: 4

	Contract Compliance Monitoring Review	**Findings: May 2013**
I	**Licensure/Contract Requirements** (9 Elements) 1. Timely Notification for Child's Relocation 2. Transportation Needs Met 3. Vehicle Maintained In Good Repair 4. Timely, Cross-Reported SIRs 5. Disaster Drills Conducted & Logs Maintained 6. Runaway Procedures 7. Comprehensive Monetary and Clothing Allowance Logs Maintained 8. Detailed Sign In/Out Logs for Placed Children 9. CCL Complaints on Safety/Plant Deficiencies	Full Compliance (All)
II	**Facility and Environment** (5 Elements) 1. Exterior Well Maintained 2. Common Areas Maintained 3. Children's Bedrooms 4. Sufficient Recreational Equipment/Educational Resources 5. Adequate Perishable and Non-Perishable Foods	1. Improvement Needed 2. Improvement Needed 3. Improvement Needed 4. Full Compliance 5. Full Compliance
III	**Maintenance of Required Documentation and Service Delivery** (10 Elements) 1. Child Population Consistent with Capacity and Program Statement 2. County Worker's Authorization to Implement NSPs	1. Full Compliance 2. Full Compliance

	3. NSPs Implemented and Discussed with Staff 4. Children Progressing Toward Meeting NSP Case Goals 5. Therapeutic Services Received 6. Recommended Assessment/Evaluations Implemented 7. County Workers Monthly Contacts Documented 8. Children Assisted in Maintaining Important Relationships 9. Development of Timely, Comprehensive Initial NSPs with Child's Participation 10. Development of Timely, Comprehensive, Updated NSPs with Child's Participation	3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. Full Compliance 8. Full Compliance 9. Full Compliance 10. Improvement Needed
IV	**Educational and Workforce Readiness** (5 Elements) 1. Children Enrolled in School Within Three School Days 2. GH Ensured Children Attended School and Facilitated in Meeting Their Educational Goals 3. Current Report Cards Maintained 4. Children's Academic or Attendance Increased 5. GH Encouraged Children's Participation in YDS/ Vocational Programs	Full Compliance (All)
V	**Health and Medical Needs** (4 Elements) 1. Initial Medical Exams Conducted Timely 2. Follow-Up Medical Exams Conducted Timely 3. Initial Dental Exams Conducted Timely 4. Follow-Up Dental Exams Conducted Timely	Full Compliance (ALL)
VI	**Psychotropic Medication** (2 Elements) 1. Current Court Authorization for Administration of Psychotropic Medication 2. Current Psychiatric Evaluation Review	Full Compliance (ALL)
VII	**Personal Rights and Social/Emotional Well-Being** (13 Elements) 1. Children Informed of Group Home's Policies and Procedures 2. Children Feel Safe 3. Appropriate Staffing and Supervision 4. GH's efforts to provide Meals and Snacks 5. Staff Treat Children with Respect and Dignity 6. Appropriate Rewards and Discipline System 7. Children Allowed Private Visits, Calls and Correspondence 8. Children Free to Attend or not Attend Religious Services/Activities	Full Compliance (ALL)

	9. Reasonable Chores 10. Children Informed About Their Medication and Right to Refuse Medication 11. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care 12. Children Given Opportunities to Plan Activities in Extra-Curricular, Enrichment and Social Activities (GH, School, Community) 13. Children Given Opportunities to Participate in Extra-Curricular, Enrichment and Social Activities (GH, School, Community)	
VIII	**Personal Needs/Survival and Economic Well-Being** (7 Elements) 1. $50 Clothing Allowance 2. Adequate Quantity and Quality of Clothing Inventory 3. Children's Involved in Selection of Their Clothing 4. Provision of Clean Towels and Adequate Ethnic Personal Care Items 5. Minimum Monetary Allowances 6. Management of Allowance/Earnings 7. Encouragement and Assistance with Life Book	Full Compliance (ALL)
IX	**Discharged Children** (3 Elements) 1. Children Discharged According to Permanency Plan 2. Children Made Progress Toward NSP Goals 3. Attempts to Stabilize Children's Placement	Full Compliance (ALL)
X	**Personnel Records** (7 Elements) 1. DOJ, FBI, and CACIs Submitted Timely 2. Signed Criminal Background Statement Timely 3. Education/Experience Requirement 4. Employee Health Screening/TB Clearances Timely 5. Valid Driver's License 6. Signed Copies of Group Home Policies and Procedures 7. All Required Training	Full Compliance (ALL)

BOYS/GIRLS REPUBLIC GROUP HOME
CONTRACT COMPLIANCE MONITORING REVIEW
FISCAL YEAR 2012-2013

SCOPE OF REVIEW

The purpose of this review was to assess Boys/Girls Republic's compliance with the County contract and State regulations and include a review of the Boys/Girls Republic's program statement, as well as internal administrative policies and procedures. The monitoring review covered the following 10 areas:

- Licensure/Contract Requirements
- Facility and Environment
- Maintenance of Required Documentation and Service Delivery
- Educational and Workforce Readiness
- Health and Medical Needs
- Psychotropic Medication
- Personal Rights and Social Emotional Well-Being
- Personal Needs/Survival and Economic Well-Being
- Discharged Children
- Personnel Records

For the purpose of this review, seven (7) placed Probation children were selected for the sample. Boys/Girls Republic does not provide placement for Department of Children and Family Services (DCFS) children. Placement Permanency & Quality Assurance (PPQA), Group Home Monitoring (GHM) interviewed each child and reviewed their case files to assess the care and services they received. Additionally, three (3) discharged Probation children's files were reviewed to assess Boys/Girls Republic compliance with permanency efforts. At the time of the review, one (1) placed child was prescribed psychotropic medication. Their case file was reviewed to assess for timeliness of Psychotropic Medication Authorizations (PMAs) and to confirm the required documentation of psychiatric monitoring.

Five (5) staff files were reviewed for compliance with Title 22 Regulations and County contract requirements, and a site visit was conducted to assess the provision of quality of care and supervision.

CONTRACTUAL COMPLIANCE

We found the following two (2) areas out of compliance.

Facility and Environment

Boys/Girls Republic was in need of repairs or replacements on the exterior and interior of the facilities. Boys/Girls Republic representatives agreed with the recommended repairs or replacements and that they would take corrective action to ensure the repairs or replacements were made.

- Main Campus – Hunt Cottage, there was one window blind that was loose and not fully secured to the window sill in Quad #2, and a damaged window blind in Quad #1.

- Main Campus – Fowler Cottage, there is bed frame side panel attachment that came off in bedroom #2 and a damaged shop light lens cover in the small group room.

- Main Campus – Brewer Cottage, there is a current electrical outlet plate cover that is too small exposing the electrical conductor in Quad #4, a loose back panel on the overhead shelf in bedroom #9, a damaged dresser cabinet door in Quad #1, and a damaged electrical reciprocal outlet in Quad #2.

- Main Campus – McCormick Cottage, there is an exposed empty electrical conductor in bedroom #3, a cracked shop light lens cover in bedroom #6, a damaged window molding in bedroom #7, and an exposed empty electrical conductor in bedroom #8.

- Main Campus - Laws Cottage, there is a section of the vinyl baseboard molding that was peeling off in the hallway, a loose urinal stall partition wall in the upstairs bathroom, a damaged electrical reciprocal outlet in bedroom #4, and damaged shop light lens covers in bedroom #7, #8, and #9.

- Main Campus - Graves Cottage, there are damaged electrical reciprocal outlets in bedroom #3 and #8, an electrical reciprocal outlet that was not securely fastened to the wall in bedroom #4, a quarter size hole in the ceiling wall in bedroom #7, and a toilet partition door railing bracket not securely fastened to the wall in bathroom #1.

- Main Campus – Boone House (ILP), there are no GFCI electrical reciprocal outlets as required by the current building codes in the hallway and master bedroom bathrooms.

- Main Campus – Combs House (ILP), there are no GFCI electrical reciprocal outlets as required by the current building codes in the hallway and master bedroom bathrooms and a master bathroom door that does not properly closes.

- Silverlake Residence, there is an electrical reciprocal outlet that was fastened too deep into the conductor causing the plate cover to bend in bedroom #2, two damaged shop light lens covers in bedroom #4, paint chipping on he stairs leading up to the laundry room outside of the facility, and a torn patio door window screen outside of the staff's office.

- Orange County Residence, there is an electrical outlet plate cover that was too small, which exposed the conductor in the library room.

- Girls Republic Residence, there was a damaged electrical reciprocal outlet and a protruding electrical reciprocal outlet from the wall in the television room and a small piece of glass missing on the front entrance door.

Recommendation

Boys/Girls Republic's management shall ensure that:

1. All deficiencies noted above are repaired or replaced in accordance with the Community Care Licensing, Title 22 standards, which states that all Group Home sites are to be "clean, safe, sanitary and in good repair at all times".

Maintenance of Required Documentation and Service Delivery

In January 2012, Boys/Girls Republic Home representatives attended the Probation Department and Department of Children and Family Service, Needs and Services (NSP) training. During our review, the PPQA GHM reviewed NSPs developed after the January 2012 training.

- It was noted that all NSPs were developed timely. However, all seven (7) Quarterly NSPs reviewed contained incorrect information on the Needs and Services Plans (NSPs), "Address the GH/FFA contact with the CSW/DPO over the past three months" section, where the Case Managers inaccurately responded to the question by completing information regarding the child's contact with their CSW/DPO over the past three months instead of the Group Home's contact with the CSW/DPO.

Recommendation

Boys/Girls Republic's management shall ensure that:

1. All initial 30-Day and Quarterly NSPs must be comprehensively completed and include all required elements under "Address the GH/FFA contact with the CSW/DPO over the past three months" section.

PRIOR YEAR FOLLOW-UP FROM PROBATION's PPQA GHMU's GROUP HOME CONTRACT COMPLIANCE MONITORING REVIEW

PPQA GHM's last compliance report dated May 20, 2013, identified seven (7) areas of recommendations.

Results

Based on our follow-up, Boys/Girls Republic fully implemented all seven (7) previous areas of recommendations for which they were to ensure that:

- At the time of the review, the Girls Republic residence did not maintain a visitor's Sign-In/Sign-Out Log Book for the Probation Caseworkers, therapists, and visitors. Boys/Girls Republic Administrators have since implemented separate Sign-In/Sign-Out log books for Probation caseworkers and therapist/visitors and the Probation monitor verified during the follow-up visit that the log books were placed on a small table by the front entrance door for any visitors entering the Group Home to sign.

- At the time of the facility inspection, the Silverlake Residence did not have an Ombudsman sign posted anywhere inside the facility as required. During the follow-up visit on November 30, 2012, the monitor visually verified that the Ombudsman sign has been posted in the hallway along with other required postings.

- A complete follow-up walk through inspection of the interior and exterior at the Main Campus, ILP House, Silverlake, Girl's Republic, Pomona, and Santa Ana was conducted, and all recommendations have been repaired or replaced. The interior deficiencies had been corrected. The loose toilet seats, loose toilet seat partition door, loose hand rail, loose desk top, loose baseboard molding, loose light switch plate covers, damaged window blinds, missing electrical outlet covers, missing cabinet doors, missing light bulbs, cracked toilet seat cover dispenser, damaged bed frames, crack on wall, broken light cover, missing tiles, holes in walls, mold in the ceiling, black dust by vents, and firewood for the deficient sites have been removed, replaced, or repaired. The exterior deficiencies also had been corrected. The missing and damaged window screens has been repaired and replaced at the Girl's Republic. The torn carpet material has been removed and discarded.

- The deficiencies on the 30-day Initials and Updated Needs and Services Plans (NSPs) reports were fully addressed by the monitor with Boys/Girls Administrators and Caseworker Supervisor. The Group Home provided a Corrective Action Plan (CAP) where they conducted an extensive re-training with all of their caseworkers to address the areas of deficiencies as indicated in the "Maintenance of Required Documentation and Service Delivery" section. The trainings were conducted on 11/07/12, and the Group Home provided proof of enrollment and training.

- At the time of the review, children at the Pomona and Silverlake Residences were not provided with a "life book/photo album" as required by the Master Agreement Contract for Foster Care Services. During the follow-up visit, the monitor was unable to conduct interviews with the two (2) sampled children to determine if they had actually received a life book/photo album. The children have since graduated from their placement program and were no longer at the group homes. However, the monitor physical viewed several other life books/photo albums from children that were recently placed and it contained photographs of family members and items of personal interests. The Group Home also has designated supervisors at each residential site in assisting, creating, maintaining, and updating of the children's life books/photo albums.

- At the time of the review, a child at the Silverlake Residence initial medical examination was 60 days late and there was no record of the child's initial dental examination was completed. During the follow-up visit, the Boys/Girls Republic Administrator provided the monitor with proof of documentation that the child received his dental examination; however, it was not within 30 days of his placement. The Group Home has since instituted a system of documentation to prevent future reoccurrence and ensure that all students receive their initial

medical and dental examination within 30 days of placement as required. The Unit Supervisors are responsible for ensuring that role.

- The Group Home also had implemented a new agency "Clothing Allowance Deferment" forms to acknowledge that the children will be receiving their clothing allowances on a tri-monthly or quarterly basis in lieu of the required monthly basis by having both the caseworkers and children signed the deferment form during initial intake to avoid any discrepancies.

MOST RECENT FISCAL REVIEW CONDUCTED BY THE AUDITOR-CONTROLLER

As of the date of this review, there has not been a Fiscal Review completed by the Auditor Controller's Office.

Boys Republic
1907 Boys Republic Dr., Chino Hills, CA 91709
(909) 628-1217

Los Angeles County Probation Department
Group Home Monitor-Investigations Unit
Attn: DPO Leng Lim
11701 S. Alameda St., 2nd Fl.
Lynwood, CA 90262

RE: The 2012-2013 Boys/Girls Republic Monitor Review

Dear Mr. Lim,

Thank you for your monitoring visit to the Boys and Girls Republic facilities. As per your instructions at the exit conference held on June 5, 2013, we have completed the Corrective Action Plan and included it in this mailing.

We appreciate your assistance and support in providing the highest quality of services to the youth in our care.

Sincerely,

Lance Parks
Associate Director
Boys Republic

"The youth of a nation are the trustees of posterity."
-Benjamin Disraeli

Boys/Girls Republic Deficiency Report for 2012 - 2013 Monitoring Review

I. Facility and Environment:

Boys Republic (Main Campus):

Hunt Cottage:

1. Quad #2: One window blind loose and not fully secured to the window sill.

Recommendation: Fasten and secure loose window blind to window sill.

Correction: *The window blind has been fastened and secured to the window sill. (Completed on 6/13/13)*

2. Quad #1: One window blind has a missing slate and several other slates broken off.

Recommendation: Replace damaged blind with new one.

Correction: *The damaged window blind has been repaired. (Completed on 6/13/13)*

Fowler Cottage:

3. Bedroom #2: Side panel attachment on one bed frame came off.

Recommendation: Repair side panel.

Correction: *The side panel on the bedframe has been repaired. (Completed on 6/11/13)*

4. Small Group Room: Damaged shop light lens cover.

Recommendation: Replace lens cover.

Correction: *The lens cover in the small group room has been replaced. (Completed on 6/13/13)*

Brewer Cottage:

5. Quad #4: Current electrical outlet plate cover is too small, exposing the conductor.

Recommendation: Replace current electrical outlet cover with a larger one.

Correction: *The electrical outlet cover has been replaced with a larger one so the conductor is not exposed. (Completed on 6/13/13)*

6. Bedroom #9: Loose back panel on the overhead shelf.

Recommendation: Secure loose back panel on the overhead shelf.

Correction: *The panel on the overhead shelf has been secured. (Completed on 6/11/13)*

7. Quad #1: One dresser cabinet door damaged.

Recommendation: Replace or repair damaged dresser cabinet door.

Correction: *The damaged dresser cabinet has been replaced with a new one. (Completed on 6/11/13)*

8. Quad #2: Electric reciprocal outlet damaged.

Recommendation: Replace damaged electric reciprocal outlet.

Correction: *The electrical outlet has been replaced. (Completed on 6/13/13)*

McCormick Cottage:

9. Bedroom #3: Exposed empty electrical conductor.

Recommendation: Remove or cover up empty electrical conductor.

Correction: *A cover has been placed on the empty electrical conductor. (Completed on 6/13/13)*

10. Bedroom #6: Cracked shop light lens cover.

Recommendation: Replace cracked lens cover.

Correction: *The cracked lens cover has been replaced. (Completed on 6/13/13)*

11. Bedroom #7: Damaged window molding.

Recommendation: Replaced damaged window molding.

Correction: *The damaged window molding has been replaced. (Completed on 6/18/13)*

12. Bedroom #8: Exposed empty electrical conductor.

Recommendation: Remove or cover up empty electrical conductor.

Correction: *A cover has been placed on the empty electrical conductor. (Completed on 6/13/13)*

Laws Cottage:

13. Hallway: Section of the lower baseboard molding fell off.

Recommendation: Repair baseboard molding.

Correction: *The baseboard molding in the hallway has been repaired. (Completed on 6/18/13)*

14. Upstairs Bathroom: Loose urinal stall partition wall.

Recommendation: Fasten and secure loose urinal stall partition wall.

Correction: *The urinal stall petition and been more tightly fastened onto the wall. (Completed on 6/13/13)*

15. Bedroom #4: Damaged electric reciprocal outlet.

Recommendation: Replace damaged electric reciprocal outlet.

Correction: *The electrical outlet has been replaced. (Completed on 6/11/13)*

16. Bedroom #7: Damaged shop light lens cover.

Recommendation: Replace damaged lens cover.

Correction: *The light lens cover has been replaced in room #7 (Completed on 6/13/13)*

17. Bedroom #8: Damaged shop light lens cover.

Recommendation: Replace damaged lens cover.

Correction: *The lens cover has been replaced in room #8. (Completed on 6/13/13)*

18. Bedroom #9: Damaged shop light lens cover.

Recommendation: Replace damaged lens cover.

Correction: *The lens cover has been replaced in room #9. (Completed on 6/13/13)*

Graves Cottage:

19. Bedroom #3: Damaged electric reciprocal outlet.

Recommendation: Replace damaged electric reciprocal outlet.

Correction: *The damaged electrical outlet has been replaced. (Completed on 6/13/13)*

20. Bedroom #4: Electric reciprocal not securely fastened to wall.

Recommendation: Fasten and secure electric reciprocal to wall.

Correction: *The electrical outlet has been securely fastened to the wall. (Completed on 6/13/13)*

21. Bedroom #7: Quarter size hole in ceiling wall.

Recommendation: Patch quarter size hole on ceiling wall.

Correction: *The whole in the ceiling has been patched and painted over. (Completed on 6/13/13)*

22. Bedroom #8: Damaged electric reciprocal outlet.

Recommendation: Replace damaged electric reciprocal outlet.

Correction: *The damaged outlet has been replaced. (Completed on 6/11/13)*

23. Bathroom #1: Toilet partition door top railing bracket not fastened to wall.

Recommendation: Fasten and secure top railing bracket to wall.

Correction: *The top railing of the bathroom partition door has been more securely fastened to the wall. (Completed on 6/12/13)*

Boone House (ILP):

24. Hallway Bathroom: No GFCI electric reciprocal outlet as required by current building code. *(Completed on 6/13/13)*

Recommendation: Replace existing reciprocal outlet with a GFCI electric reciprocal outlet.

Correction: *The outlet has been replaced with a GFCI electrical outlet in the restroom. (Completed on 6/13/13)*

25. Master Bedroom Bathroom: No GFCI electric reciprocal outlet as required by current building code.

Recommendation: Replace existing reciprocal outlet with a GFCI electric reciprocal outlet.

Correction: *The outlet has been replaced with a GFCI electrical outlet in the restroom. (Completed on 6/13/13)*

Combs House (ILP):

26. Hallway Bathroom: No GFCI electric reciprocal outlet as required by current building code.

Recommendation: Replace existing reciprocal outlet with a GFCI electric reciprocal outlet.

Correction: *The outlet has been replaced with a GFCI electrical outlet in the restroom. (Completed on 6/13/13)*

27. Master Bedroom Bathroom: No GFCI electric reciprocal outlet as required by current building code.

Recommendation: Replace existing reciprocal outlet with a GFCI electric reciprocal outlet.

Correction: *The outlet has been replaced with a GFCI electrical outlet in the restroom. (Completed on 6/13/13)*

28. Master Bedroom Bathroom: Bathroom door does not closed properly.

Recommendation: Repair bathroom door.

Correction: *The bathroom door in the master bedroom has been repaired. (Completed on 6/12/13)*

Boys Republic (Silverlake):

29. Bedroom #2: Electric reciprocal outlet fastened too deep in the conductor causing the plate cover to bend.

Recommendation: Repair electric reciprocal outlet by adding spacers.

Correction: *The electrical outlet has been repaired so the plate cover does not bend when fastened. (Completed on 7/1/13)*

30. Bedroom #4: Two damaged shop light lens cover.

Recommendation: Replace damaged lens covers.

Correction: *The two damaged light lens covers in room #4 have been replaced. (Completed on 7/1/13)*

31. Exterior: Paint chipping on stairs leading up to the laundry room.

Recommendation: Remove paint chipping and repaint area.

Correction: *The stairs have been sanded down and repainted. (Completed on 6/18/13)*

32. Exterior: Torn patio door window screen outside of the staff's office.

Correction: *The torn patio door window screen outside the staff office has been removed. (Completed on 6/11/13)*

Boys Republic (Orange County):

33. Library Room: One of the electrical outlet cover was too small exposing the conductor.

Recommendation: Replace small electrical outlet cover with a larger one to cover up the conductor.

Correction: *The electrical outlet cover has been replaced with a larger one which covers the conductor. (Completed on 6/11/13)*

Girls Republic (Monrovia):

34. Television Room: Damaged electric reciprocal outlet.

Recommendation: Replace damaged electric reciprocal outlet.

Correction: *The electrical outlet has been replaced. (Completed on 6/18/13)*

35. Television Room: Electric reciprocal outlet protruding out from the wall.

Recommendation: Repair electric reciprocal outlet from protruding from the wall.

Correction: *The outlet has been repaired so it does not protrude from the wall. (Completed on 7/1/13)* ,

36. Exterior: Front entrance door has a small piece of glass missing.

Recommendation: Replace damaged glass on entrance door.

Correction: *The missing piece of glass on the entrance door has been replaced. (Completed on 7/1/13)*

II. Maintenance of Required Documentation and Service Delivery:

1. All 10 Quarterly NSP reports sampled inaccurately responded to the question, "Address the GH/FFA contact with the CSW/DPO

over the past three months (Include dates)" in the Visitation/Involvement/Contact with Family of Origin/Guardian Section.

Recommendation: Quarterly/NSPs must be accurately completed. Refer to the Needs & Services Plan/Quarterly Report Training provided by the Probation Department and the Department of Children & Family Services on January of 2012, for reference.

Correction: *Staff have been instructed that they are now to document contacts between the staff and the Deputy Probation Officers (DPO's) rather than between the student and the DPO's on the NSP's. (Meeting held with Cottage Supervisors to provide the information and have it disseminated to casework team members on June 11, 2013).*