COUNTY OF LOS ANGELES
PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY – DOWNEY, CALIFORNIA 90242

(562) 940-2501

JERRY E. POWERS
Chief Probation Officer

July 21, 2014

TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

FROM: Jerry E. Powers J. P.
Chief Probation Officer

SUBJECT: **BOYS/GIRLS REPUBLIC GROUP HOME CONTRACT COMPLIANCE MONITORING REVIEW**

The Department of Probation, Placement Permanency & Quality Assurance (PPQA), Group Home Monitoring (GHM) conducted a review of Boys/Girls Republic, DBA Boys Republic, Inc. in January 2014. Boys/Girls Republic Group Homes are located in the Los Angeles, Orange, and San Bernardino Counties. Boys/Girls Republic Group Home sites are in the following districts: Main Campus – San Bernardino County, Fourth Supervisorial District; Orange County Residence – Orange County, First Supervisorial District; Silverlake and Pomona Residences – Los Angeles County, First Supervisorial District, and Girls Residence – Los Angeles County, Fifth Supervisorial District. Boys/Girls Republic provides services to Los Angeles County Probation children and outside County Probation agencies. According to Boys/Girls Republic's program statement, its purpose is to treat boys and girls who have behavioral, social, emotional, and psychological difficulties. Boys/Girls Republic has five (5) residential Group Home sites, which provides care for boy's 13 - 17 years of age and girl's 12 - 17 years of age. At the time of the review, Boys/Girls Republic was providing care for 94 Probation children and 26 children from outside Probation agencies. The placed children's overall average length of stay was four (4) months, and their average age at the time of inspection was 16 years old.

Seven (7) children were randomly selected for the interview sample. Two (2) children in the sample were on psychotropic medication, and those cases were reviewed for timeliness of Psychotropic Medication Authorizations and to confirm the required documentation of psychiatric monitoring. Additionally, three (3) discharged children's

files were reviewed to assess compliance with permanency efforts, and four (4) staff files were reviewed for compliance with Title 22 Regulations and County Contract Requirements.

SUMMARY

During the PPQA/GHM review, the interviewed children reported feeling safe at Boys/Girls Republic, and that they were provided with good care and appropriate services, were comfortable in their environment and treated with respect and dignity. Boys/Girls Republic was in compliance with seven (7) of the 10 areas of our Contract Compliance Review: Education and Workforce Readiness; Health and Medical Needs; Psychotropic Medication; Personal Rights and Social/Emotional Well-Being; Personal Needs/Survival and Economic Well-Being; Discharged Children and Personnel Records.

However, deficiencies were noted in the areas of Licensure/Contract Requirements, Facility and Environment, and Maintenance of Required Documentation and Service Delivery. In the area of Licensure/Contract Requirements, Boys/Girls Republic did not have the current vehicle registration and proof of insurance certificate present for one of the transportation vans. In addition, there was trash on the floor in one of the vans. In the area of Facility and Environment, Boys/Girls Republic had minor repair issues and agreed to correct the deficiencies noted at each site. Lastly, in the area of Maintenance of Required Documentation and Service Delivery, Boys/Girls Republic needs to develop comprehensive Needs and Services Plans (NSPs) and was instructed to ensure that all boxes, comment sections, and questions from the NSP reports are comprehensively completed by the Case Manager when developing their NSPs.

REVIEW OF REPORT

On March 17, 2014, Probation PPQA Monitor Leng Lim held an Exit Conference with Boys/Girls Republic Administrators, Executive Director Chris Burns, Associate Director Lance Parks, and Human Resource Director Sterling Scott. Boys/Girls Republic representatives agreed with the review findings and recommendations and were receptive to implementing systemic changes to improve their compliance with regulatory standards, as well as address the noted deficiencies in a Corrective Action Plan (CAP).

A copy of this compliance report has been sent to the Auditor-Controller and Community Care Licensing.

Boys/Girls Republic provided the attached approved CAP addressing the recommendations noted in this compliance report. A follow-up visit was conducted, and all deficiencies cited in CAP were corrected or systems were put in place to avoid future deficiencies. Assessment for continued implementation of recommendations will be conducted during the next monitoring review.

If additional information is needed or any questions or concerns arise, please contact Director Lisa Campbell-Motton, Placement Permanency and Quality Assurance, at (323) 240-2435.

JEP:MEP:REB:
LCM:sy

Attachments (3)

c: William T Fujioka, Chief Executive Officer
Sachi A. Hamai, Executive Officer, Board of Supervisors
Brence Culp, Chief Deputy, Chief Executive Office
John Naimo, Acting Auditor-Controller
Phillip L. Browning, Director, Department of Children and Family Services
Latasha Howard, Probation Contracts
Rhonda David-Shirley, Out-of-Home-Care Management, DCFS
Diana Flaggs, DCFS Contracts
Audit Committee
Sybil Brand Commission
Community Care Licensing
Chris Burns, Executive Director, Boys/Girls Republic Group Home
Georgia Mattera, Public Safety, Chief Executive Office
Chief Deputies
Justice Deputies

BOYS/GIRLS REPUBLIC GROUP HOME
CONTRACT COMPLIANCE MONITORING REVIEW SUMMARY

Main Campus
1907 Boys Republic Drive
Chino Hills, CA 91709
License # 360900096
Rate Classification Level: 10

Independent Living Program (ILP)
1907 Boys Republic Drive
Chino Hills, CA 91709
License # 366400037
Rate Classification Level: 4

Pomona Residence
733 N. Garey Avenue
Pomona, CA 91767
License # 191500098
Rate Classification Level: 5

Silverlake Residence
1815 Redcliff Street
Los Angeles, CA 90026
License # 191800953
Rate Classification Level: 4

Girls Republic
184 N. Ivy Avenue
Monrovia, CA 91016
License # 191592695
Rate Classification Level: 10

Orange County Residence
206 W. 15th Street
Santa Ana, CA 92701
License #300600097
Rate Classification Level: 4

	Contract Compliance Monitoring Review	**Findings: January 2014**
I	**Licensure/Contract Requirements** (9 Elements)	
	1. Timely Notification for Child's Relocation	1. Full Compliance
	2. Transportation Needs Met	2. Improvement Needed
	3. Vehicle Maintained In Good Repair	3. Full Compliance
	4. Timely, Cross-Reported SIRs	4. Full Compliance
	5. Disaster Drills Conducted & Logs Maintained	5. Full Compliance
	6. Runaway Procedures	6. Full Compliance
	7. Comprehensive Monetary and Clothing Allowance Logs Maintained	7. Full Compliance
	8. Detailed Sign In/Out Logs for Placed Children	8. Full Compliance
	9. CCL Complaints on Safety/Plant Deficiencies	9. Full Compliance
	Facility and Environment (5 Elements)	
	1. Exterior Well Maintained	1. Improvement Needed
	2. Common Areas Maintained	2. Improvement Needed
	3. Children's Bedrooms	3. Improvement Needed
	4. Sufficient Recreational Equipment/Educational Resources	4. Full Compliance
	5. Adequate Perishable and Non-Perishable Foods	5. Full Compliance

III	**Maintenance of Required Documentation and Service Delivery** (10 Elements) 1. Child Population Consistent with Capacity and Program Statement 2. County Worker's Authorization to Implement NSPs 3. NSPs Implemented and Discussed with Staff 4. Children Progressing Toward Meeting NSP Case Goals 5. Therapeutic Services Received 6. Recommended Assessment/Evaluations Implemented 7. County Worker's Monthly Contacts Documented 8. Children Assisted in Maintaining Important Relationships 9. Development of Timely, Comprehensive Initial NSPs with Child's Participation 10. Development of Timely, Comprehensive, Updated NSPs with Child's Participation	1. Full Compliance 2. Full Compliance 3. Full Compliance 4. Full Compliance 5. Full Compliance 6. Full Compliance 7. Full Compliance 8. Full Compliance 9. Improvement Needed 10. Improvement Needed
IV	**Educational and Workforce Readiness** (5 Elements) 1. Children Enrolled in School Within Three School Days 2. GH Ensured Children Attended School and Facilitated in Meeting Their Educational Goals 3. Current Report Cards Maintained 4. Children's Academic or Attendance Increased 5. GH Encouraged Children's Participation in YDS/ Vocational Programs	Full Compliance (All)
V	**Health and Medical Needs** (4 Elements) 1. Initial Medical Exams Conducted Timely 2. Follow-Up Medical Exams Conducted Timely 3. Initial Dental Exams Conducted Timely 4. Follow-Up Dental Exams Conducted Timely	Full Compliance (ALL)
VI	**Psychotropic Medication** (2 Elements) 1. Current Court Authorization for Administration of Psychotropic Medication 2. Current Psychiatric Evaluation Review	Full Compliance (ALL)

VII	**Personal Rights and Social/Emotional Well-Being** (13 Elements) 1. Children Informed of Group Home's Policies and Procedures 2. Children Feel Safe 3. Appropriate Staffing and Supervision 4. GH's efforts to provide Meals and Snacks 5. Staff Treat Children with Respect and Dignity 6. Appropriate Rewards and Discipline System 7. Children Allowed Private Visits, Calls and Correspondence 8. Children Free to Attend or not Attend Religious Services/Activities 9. Reasonable Chores 10. Children Informed About Their Medication and Right to Refuse Medication 11. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care 12. Children Given Opportunities to Plan Activities in Extra-Curricular, Enrichment and Social Activities (GH, School, Community) 13. Children Given Opportunities to Participate in Extra-Curricular, Enrichment and Social Activities (GH, School, Community)	Full Compliance (ALL)
VIII	**Personal Needs/Survival and Economic Well-Being** (7 Elements) 1. $50 Clothing Allowance 2. Adequate Quantity and Quality of Clothing Inventory 3. Children's Involved in Selection of Their Clothing 4. Provision of Clean Towels and Adequate Ethnic Personal Care Items 5. Minimum Monetary Allowances 6. Management of Allowance/Earnings 7. Encouragement and Assistance with Life Book	Full Compliance (ALL)
IX	**Discharged Children** (3 Elements) 1. Children Discharged According to Permanency Plan 2. Children Made Progress Toward NSP Goals 3. Attempts to Stabilize Children's Placement	Full Compliance (ALL)

X	**Personnel Records** (7 Elements) 1. DOJ, FBI, and CACIs Submitted Timely 2. Signed Criminal Background Statement Timely 3. Education/Experience Requirement 4. Employee Health Screening/TB Clearances Timely 5. Valid Driver's License 6. Signed Copies of Group Home Policies and Procedures 7. All Required Training	Full Compliance (ALL)

Sandra Young

From:	Lisa Campbell-Motton
Sent:	Sunday, July 13, 2014 1:01 PM
To:	Sandra Young
Cc:	Pamela Pease; Lori Nelson
Subject:	BOYS/GIRLS REPUBLIC Contract Compliance Review FINAL
Attachments:	BOYS-GIRLS REPUBLIC Contract Compliance Review LETTER 2013-2014 (FINAL 071314).doc; BOYS-GIRLS REPUBLIC Contract Compliance Review SUMMARY 2013-2014 (FINAL 071314).doc; BOYS-GIRLS REPUBLIC Contract Compliance Review REPORT 2013-2014 (FINAL 071314).doc; Boys-Girls Republic CAP 2013-2014.pdf

Good Afternoon, Sandra!
Attached please find the completed review for BOYS/GIRLS REPUBLIC. Please print exactly in the order of the attachments (Letter, Summary, Report and CAP) and take to Ms. Elena asap. Please send her the WORD version of the letter and let her know that you will hand deliver the packet for review, approval and signature and to be scanned back to you for posting and dissemination. Thanks again for everything!
Lisa

Boys Republic
1907 Boys Republic Dr., Chino Hills, CA 91709
(909) 628-1217

Los Angeles County Probation Department
Group Home Monitor-Investigations Unit
Attn: DPO Leng Lim
11701 S. Alameda St., 2nd Fl.
Lynwood, CA 90262

RE: The 2013-2014 Boys/Girls Republic Monitor Review

DATE: April 15, 2014

Dear Mr. Lim,

Thank you for your monitoring visit to the Boys and Girls Republic facilities. As per your instructions at the exit conference held on March 18, 2014, we have completed the Corrective Action Plan and included it in this mailing.

We appreciate your assistance and support in providing the highest quality of services to the youth in our care.

Sincerely,

Lance Parks
Associate Director
Boys Republic

"The youth of a nation are the trustees of posterity."
- Benjamin Disraeli

Boys/Girls Republic Deficiency Report for 2013-14
Monitoring Review

I. Licensure/Contract Requirements:

1. Main Campus – One (1) transportation van does not have the current registration and proof of insurance card inside the van.

Recommendation: Boys Republic's vehicle maintenance department shall ensure that all current registration and proof of insurance card are kept inside the vehicle at all times as required by law.

Correction: *The current registration and proof of insurance has been placed in the vehicle and the vehicle maintenance department is checking these documents as part of their regular inspections of vehicles. In addition, staff who drive the vehicles are to check for this documentation as part of the inspection each time they drive.*

2. Main Campus – One (1) transportation van contained trash all over the floor.

Recommendation: Boys Republic's vehicle maintenance department shall ensure that all transportation vans are clean and free from trash.

Correction: *Campus security has been assigned to check the vehicles each evening to check for cleanliness.*

II. Facility and Environment:

Boys Republic (Main Campus)

Hunt Cottage:

1. Pantry: Damaged electrical reciprocal outlet.

Recommendation: Replace damaged electrical reciprocal outlet.

Correction: *Damaged electrical outlet was replaced on February 21, 2014*

2. Quad #3: Damaged electrical reciprocal outlet cover.

Recommendation: Replace damaged electrical reciprocal outlet cover.

Correction: *Damaged electrical outlet cover was replaced on February 21, 2014.*

Laws Cottage:

3. Dayroom: Damaged electrical reciprocal outlet.

Recommendation: Replace damaged electrical outlet.

Correction: *Damaged electrical outlet was replaced February 21, 2014.*

4. Room #4: One (1) child's mattress is worn out.

Recommendation: Replace mattress with a new one.

Correction: *Worn out mattress was replaced on April 14, 2014.*

Boone House (ILP):

5. Exterior: Exterior master bedroom door damaged by water.

Recommendation: Replace door.

Correction: *The exterior door to the master bedroom at the Boone House was replaced on March 5, 2014.*

6. Exterior: Damaged stucco around the exterior master bedroom door.

Recommendation: Repair stucco.

Correction: *The stucco around the exterior master bedroom door was repaired on April 14, 2014.*

Boys Republic (Orange County):

7. Community Bathroom: Presence of mold around the tiles on the shower area. Three (3) toilet faucet flanges loose and exposing wire connections for the automatic toilet flush system. One (1) automatic toilet flush sensor plate cover is loose.

8.

Recommendation: Remove mold and disinfect shower area. Repair toilet faucet flanges to prevent wires from exposing. Repair and secure loose sensor plate.

Correction: *Mold was removed and the shower area was disinfected on February 21, 2014. The automatic flush system was replaced to a manual flush system and a cover plate replaced the sensor plates on March 11, 2014.*

9. Exterior: Wood on the outside window sill has excessive paint chip and sever termite damages.

Recommendation: Replace termite damaged wood and repaint area.

Correction: *The wood was repaired and repainted on March 19, 2014.*

Boys Republic (Pomona):

10. Bedroom #3: Cracked light switch plate cover.

Recommendation: Replace cracked light switch plate cover.

Correction: *The light switch placed cover was replaced on February 21, 2014..*

Girls Republic (Monrovia):

11. Living Room: Cracked electrical reciprocal plate cover.

Recommendation: Replace cracked electrical reciprocal plate cover.

Correction: The electrical reciprocal plate was replaced on March 20, 2014.

12. Bedroom #2: Bedroom door has a long crack by the edge of the door. Bedroom door knob is damaged and does not turn.

Recommendation: Repair or replace bedroom door and door knob.

Correction: The bedroom door and door knob were repaired on March 21, 2014.

13. Small Bathroom: Presence of mold on old caulking around the shower tub.

Recommendation: Remove mold and replace old caulking. Disinfect area.

Correction: The mold was removed, the old caulking was replaced, and the area was disinfected on March 21, 2014.

14. Exterior: Torn window screen on exterior door. One (1) door molding broken off.

Recommendation: Replace torn window screen and broken molding.

Correction: The torn window screen and molding were repaired on March 21, 2014.

III. Maintenance of Required Documentation and Service Delivery:

1. One (1) child's Quarterly NSP report from the Pomona Residence was not completed on the section where the "Number of Special Incident Reports (SIRs) over the past three months", when the NSP report indicated that the child had one (1) substance abuse and one (1) school suspension incident.

Recommendation: ***Boys/Girls Republic case managers completing the NSP reports shall ensure that all sections or areas of the Quarterly NSPs must be comprehensively completed. Case management supervisors shall provide quality assurance to ensure that all NSP reports completed by the case managers are comprehensive.***

Correction: *Casework staff have been trained regarding the citing of incident reports on NSP's. This training will be held no later than April 17, 2014.*

2. Three (3) child's Quarterly NSP reports from the Main Campus were not completed on the sections where the "Number of Special Incident Reports (SIRs) over the past three months", when the NSP reports indicated that the children have behavior incidents.

Recommendation: ***Boys/Girls Republic case managers completing the NSP reports shall ensure that all sections or areas of the Quarterly NSPs must be comprehensively completed. Case management supervisors shall provide quality assurance to ensure that all NSP reports completed by the case managers are comprehensive.***

Correction: *Caseworkers and supervisors will be trained to make sure the areas mentioned are corrected so that all sections of the NSP's are completed and quality assurance is comprehensive. This training will be held no later than April 17, 2014.*

3. One (1) child's Initial NSP report from the Main Campus had the Case Plan Goal checked off for Family Reunification but did not indicate to whom the child was reuniting with and the Concurrent Case Plan Goal was also incomplete.

Recommendation: ***Boys/Girls Republic case managers completing the NSP reports shall ensure that all sections or areas of the Quarterly NSPs must be comprehensively completed. Case management supervisors shall provide quality assurance to ensure that all NSP reports completed by the case managers are comprehensive.***

Correction: *Caseworkers and supervisors will be trained to make sure the areas mentioned are corrected so that all sections of the NSP's are completed and quality assurance is comprehensive. This training will be held no later than April 17, 2014.*

4. One (1) child's Initial NSP report from the Orange County Residence contained the incorrect date of admission, the Concurrent Case Plan Goal box was not checked off, and the case worker completing the NSP report signature was missing.

Recommendation: Boys/Girls Republic case managers completing the NSP reports shall ensure that all sections or areas of the Quarterly NSPs must be comprehensively completed. Case management supervisors shall provide quality assurance to ensure that all NSP reports completed by the case managers are comprehensive.

Correction: *Caseworkers and supervisors will be trained to make sure the areas mentioned are corrected so that all sections of the NSP's are completed and quality assurance is comprehensive. This training will be held no later than April 17, 2014.*

5. One (1) child's Initial and Quarterly NSP reports from the Girl's Republic were not comprehensively completed. The Initial NSP report contained the wrong date of admission, Health and Education Passport Question and Copy of the report card(s) attachment box were not checked off, Initial Medical Exam date was left blank, Outcome Goals #3 contained another child's name and there was no Independent Living Skills for child's goal. The first Quarterly NSP report contained the wrong date of admission. The second Quarterly NSP report was not completed on the section where the "Number of Special Incident Reports (SIRs) over the past three months", when the NSP report indicated that the child was taken to urgent care for an illness and the date when the parent signed the NSP reported was omitted.

Recommendation: Boys/Girls Republic case managers completing the NSP reports shall ensure that all sections or areas of the Quarterly NSPs must be comprehensively completed. Case management supervisors shall provide quality assurance to ensure that all NSP reports completed by the case managers are comprehensive. The date when the NSP report was signed by the child's parent(s) must be included to ensure compliance.

Correction: *Caseworkers and supervisors will be trained to make sure the areas mentioned are corrected so that all sections of the NSP's are completed and quality assurance is comprehensive. In*

addition, the caseworkers will ensure that parents include the date when signing reports. This training will be held no later than April 17, 2014.

6. One (1) child's Initial NSP report from the Silverlake Residence did not contained the dates when the youth and parent have signed the NSP reports. The Quarterly NSP report did not provide a detailed plan on the Concurrent Case Plan Goal that was checked off for "PPLA/Transition".

Recommendation: Boys/Girls Republic case managers completing the NSP reports shall ensure that all sections or areas of the Quarterly NSPs must be comprehensively completed. The child and parents must provide the date when signing the NSP reports to ensure compliance. Case management supervisors shall provide quality assurance to ensure that all NSP reports completed by the case managers contained the date when the NSP reports are signed by the child and parents.

Correction: *Caseworkers and supervisors will be trained to make sure the areas mentioned are corrected so that all sections of the NSP's are completed and quality assurance is comprehensive. In addition, the caseworkers will ensure that parents and students include the date when signing reports. This training will be held no later than April 17, 2014.*