County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

PHILIP L. BROWNING
Director

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July 24, 2012

To: Supervisor Zev Yaroslavsky, Chairman
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Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Philip L. Browning
Director

EGGLESTON YOUTH CENTER GROUP HOME CONTRACT COMPLIANCE MONITORING REVIEW

The Department of Children and Family Services (DCFS) Out-of-Home Care Management Division (OHCMD) conducted a review of Eggleston Youth Center (Eggleston) in December 2011, at which time they had two six-bed sites and one 34-bed site. Seven Los Angeles County Department of Children and Family Services' (DCFS) children and 35 Los Angeles County Probation Department male youth were placed with the agency at that time.

Eggleston has three sites located in the First Supervisorial District. Eggleston provides services to DCFS' foster and Probation youth. According to Eggleston's program statement, its stated purpose is to "provide foster youth with opportunities to develop into emotionally healthy and successful individuals." Eggleston is licensed to serve a capacity of 46 male children, ages 12 through 17.

For the purpose of this review, three DCFS and one Probation placed youth were interviewed, and their case files were reviewed. The placed children's overall average length of placement was three months, and the average age was 16. Three discharged children's files were reviewed to determine if the destination of placement was per their permanency plan and if the children were meeting their Needs and Services Plan (NSP)

goals at the time of discharge. Three staff files were reviewed for compliance with Title 22 Regulations and County contract requirements.

Two children were prescribed psychotropic medication. We reviewed their case files to assess timeliness of Psychotropic Medication Authorizations (PMAs) and to confirm that documentation of psychiatric monitoring was maintained as required.

SCOPE OF REVIEW

The purpose of this review was to assess Eggleston's compliance with the County contract and State regulations. The visit included a review of Eggleston's program statement, administrative internal policies and procedures, four children's case files, and a random sampling of personnel files. Visits were made to the site to assess the quality of care and supervision provided to children, and we conducted interviews with children to assess the care and services they were receiving.

A copy of this report has been sent to the Auditor-Controller (A-C) and Community Care Licensing (CCL).

SUMMARY

Generally, interviewed children reported feeling safe at Eggleston. They also reported that they were provided with good care and appropriate services, being comfortable in their environment, and were treated with respect and dignity.

Our review of Eggleston identified no concerns. Therefore, no Corrective Action Plan (CAP) was required.

NOTABLE FINDINGS

- There were no notable findings.

EXIT CONFERENCE

The following are highlights from the Exit Conference held January 25, 2012.

In attendance:

Billy McDaniel, Program Director; Brittney Guzman, Child Care Supervisor; Isabel Martinez, Child Care Supervisor; Andrea Gonzalez, Supervisor of Social Workers; Cathy L. Miller, Child Care Supervisor, Eggleston; and Edward Preer, Monitor, DCFS OHCMD.

Highlights:

Billy McDaniel, Program Director was in agreement with the December 6, 2011 findings.

Ms. McDaniel stated the staff would attend the January 2012 OHCMD NSP training, and they did attend. Ms. McDaniel planned to ensure maintaining full compliance with the County contract.

We will assess for full compliance with the County contract during our next monitoring review.

If you have any questions, please call me or your staff may contact Aldo Marin, Board Relations Manager, at (213) 351-5530.

PLB:RRS:KR:
EAH:PBG:ep

Attachments

c: William T Fujioka, Chief Executive Officer
Wendy Watanabe, Auditor-Controller
Jerry E. Powers, Chief Probation Officer
Public Information Office
Audit Committee
Sybil Brand Commission
Clarence Brown, Acting Executive Director, Eggleston Youth Center
Jean Chen, Regional Manager, Community Care Licensing
Lenora Scott, Regional Manager, Community Care Licensing

EGGLESTON YOUTH CENTER GROUP HOME
CONTRACT COMPLIANCE MONITORING REVIEW

3594 Stichman Avenue
Baldwin Park, CA 91706
License Number: 191592649
Rate Classification Level: 12

	Contract Compliance Monitoring Review	**Findings: December 2011**
I	**Licensure/Contract Requirements** (9 Elements) 1. Timely Notification for Child's Relocation 2. Transportation 3. Special Incident Reports 4. Compliance with Licensed Capacity 5. Disaster Drills Conducted & Logs Maintained 6. Runaway Procedures 7. Allowance Logs 8. CCL Citations/OHCMD Investigation Reports on Safety/Plant Deficiencies 9. Detailed Sign In/Out Logs for Placed Children	Full Compliance (ALL)
II	**Facility and Environment** (6 Elements) 1. Exterior Well Maintained 2. Common Areas Maintained 3. Children's Bedrooms/Interior Maintained 4. Sufficient Recreational Equipment 5. Sufficient Educational Resources 6. Adequate Perishable and Non-Perishable Food	Full Compliance (ALL)
III	**Maintenance of Required Documentation and Service Delivery** (13 Elements) 1. Child Population Consistent with Program Statement 2. DCFS CSW Authorization to Implement Needs and Services Plans (NSPs) 3. Children's Participation in the Development of NSPs 4. NSPs Implemented and Discussed with Staff 5. Children Progressing Toward Meeting NSP Case Goals 6. Development of Timely Initial NSPs 7. Development of Comprehensive Initial NSPs 8. Therapeutic Services Received	Full Compliance (ALL)

	9. Recommended Assessment/Evaluations Implemented 10. DCFS CSWs Monthly Contacts Documented 11. Children Assisted in Maintaining Important Relationships 12. Development of Timely Updated NSPs 13. Development of Comprehensive Updated NSPs	
IV	**Education and Workforce Readiness** (8 Elements) 1. Children Enrolled in School Timely 2. Children Attending School 3. Children Facilitated in Meeting Educational Goals 4. Children's Academic or Attendance Increase 5. Current IEPs Maintained 6. Current Report Cards Maintained 7. YDS/Vocational Programs Opportunities Provided 8. Group Home Encourage Children's Participation in Youth Development Services	Full Compliance (ALL)
V	**Health And Medical Needs** (6 Elements) 1. Initial Medical Exams Conducted 2. Initial Medical Exams Timely 3. Follow-Up Medical Exams Timely 4. Initial Dental Exams Conducted 5. Initial Dental Exams Timely 6. Follow-Up Dental Exams Timely	Full Compliance (ALL)
VI	**Psychotropic Medication** (2 Elements) 1. Current Court Authorization for Administration of Psychotropic Medication 2. Current Psychiatric Evaluation Review	Full Compliance (ALL)
VII	**Personal Rights and Social/Emotional Well-Being** (15 Elements) 1. Children Informed of Group Home's Policies and Procedures 2. Children Feel Safe 3. Satisfaction with Meals and Snacks 4. Staff Treatment of Children with Respect and Dignity 5. Appropriate Rewards and Discipline System 6. Fair Consequences	Full Compliance (ALL)

	7. Children Allowed Private Visits, Calls and Correspondence 8. Children Free to Attend Religious Services/Activities 9. Reasonable Chores 10. Children Informed About their Medication 11. Children Aware of Right to Refuse Medication 12. Children Free to Receive or Reject Voluntary Medical, Dental and Psychiatric Care 13. Children Given Opportunities to Plan Activities 14. Children Participate in Activities (GH, School, Community) 15. Children Given Opportunities to Participate in Extra-Curricular, Enrichment and Social Activities	
VIII	**Personal Needs/Survival and Economic Well-Being** (8 Elements) 1. $50 Clothing Allowance 2. Adequate Quantity of Clothing Inventory 3. Adequate Quality of Clothing Inventory 4. Involvement in Selection of Clothing 5. Provision of Ethnic Personal Care Items 6. Minimum Monetary Allowances 7. Management of Allowance/Earnings 8. Encouragement and Assistance with Life Book	Full Compliance (ALL)
IX	**Discharged Children** (3 Elements) 1. Children Discharged According to Permanency Plan 2. Children Making Progress Toward NSP Goals 3. Attempts to Stabilize Children's Placement	Full Compliance (ALL)
X	**Personnel Records (including Staff Qualifications, Staffing Ratios, Criminal Clearances and Training)** (14 Elements) 1. DOJ Submitted Timely 2. FBI Submitted Timely 3. Child Abuse Central Index's Timely Submitted 4. Signed Criminal Background Statement Timely 5. Education/Experience Requirement 6. Employee Health Screening Timely 7. Valid Driver's License 8. Signed Copies of GH Policies and Procedures 9. Initial Training Documentation 10. One-Hour Child Abuse and Reporting Training	Full Compliance (ALL)

	11. CPR Training Documentation 12. First Aid Training Documentation 13. On-going Training Documentation 14. Emergency Intervention Training Documentation	

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The following report is based on a "point in time" monitoring visit. This compliance report addresses findings noted during the December 2011 monitoring review.

CONTRACTUAL COMPLIANCE

Based on our review, Eggleston Youth Center (Eggleston) was in full compliance with all 10 sections of our contract compliance review: Licensure/Contract Requirements; Facility and Environment; Education and Workforce Readiness; Maintenance of Required Documentation and Service Delivery; Health and Medical Needs; Psychotropic Medication; Personal Rights and Social/Emotional Well-Being; Personal Needs/Survival and Economic Well-Being; Discharged Children; and Personnel Records.

FOLLOW-UP FROM OHCMD'S PRIOR MONITORING REVIEW

Objective

Determine the status of the recommendations reported in OHCMD's prior monitoring review.

Verification

We verified whether the outstanding recommendations from our prior review were implemented. The last report was issued November 11, 2010.

Results

The OHCMD's prior monitoring report contained two outstanding recommendations. Specifically, Eggleston was to assist the placed children to identify, develop and maintain important relationships that are in the child's best interest and consistent with the DCFS case plan. In addition, Eggleston was to ensure that discharged children meet their NSP goals prior to discharge. Based on our follow-up of these recommendations, Eggleston fully implemented the recommendations.

MOST RECENT FISCAL REVIEW CONDUCTED BY THE AUDITOR-CONTROLLER

The Auditor-Controller (A-C) issued a report dated June 5, 2009. The fiscal review identified $37,806 in disallowed costs and $43,842 in unsupported/inadequately supported costs. Additionally, DCFS records identified $131,855.04 in overpayments made to Eggleston. DCFS' Fiscal Monitoring Section is monitoring Eggleston's compliance with the payment agreement.