

**RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES (RHASS)  
PUBLIC/STAKEHOLDERS'  
CONFERENCE**

**November 3, 2015**





PHILIP L. BROWNING  
Director

# County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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October 20, 2015

Dear Prospective Contractors and Interested Parties:

## **AGENDA AND PROCEDURES FOR THE PUBLIC/STAKEHOLDERS' CONFERENCE**

The Department of Children and Family Services (DCFS) will be hosting a third Public/Stakeholders' Conference, on November 3, 2015. This notice is to provide you with a copy of the agenda and to inform you about the Department's procedures for conducting the Public/Stakeholders' Conference for the Relative Home Assessment and Support Services (RHASS) solicitation.

A Public/Stakeholders' Conference is an informal public meeting where Prospective Contractors and community stakeholders are invited to attend and share their opinions. The Department's role during this Conference is to listen and support the open discussion of RHASS. Therefore, responses will not be provided during the Conference. The written response will be posted on the Department's website and the County's home page at <http://lacdcfs.org/contracts/index.html> and <http://www.lacounty.gov/business/doing-business-with-the-county>.

Public comments should be based on the Description of Program Services for the Relative Home Assessment and Support Services, which consist of the following services:

### **In-Home of Relative Caregiver Services within 5 Days of Initial Placement**

- Relative home-site inspection
- Caregiver orientation/Review of caregiver and minor's rights
- Procurement of supplies/services for Corrective Action Plan (CAP)/Documentation Alternative Plan (DAP) to comply with Title 22
- Kinship services needs assessment
- Documentation of relative home-site visits and communications with the Children's Social Worker (CSW).

### **Post-Approval Relative Caregiver Kinship Services**

- Emergency needs assessment/support (such as food, transportation, and emergency need vouchers)
- Respite and child care linkages
- Systems navigation and collaboration with local Agencies (e.g.: Courts/schools/County Departments)
- Space for visitation
- Support groups and training
- Educational advocacy, guidance and referrals for tutoring
- Legal assistance
- Adoptions and Safe Families Act (ASFA) home assessment support
- Health/mental health services and other social service referrals

- Assistance with eligibility for governmental benefits (e.g.: AIDS-Related Complex (ARC), AB12, CalFresh, Section 8, etc)
- Family support services, activities to support economic stability/social connection w/caregivers
- On-going periodic outreach to relative caregivers to offer Kinship support services
- On-going reporting to CSW regarding relative caregiver receipt/offer of Kinship services
- Permanency (Legal Guardianship, Adoption) Counseling

These services must be delivered consistent with the 1997 Adoptions and Safe Families Act (ASFA); the goals of child safety, permanency and well-being must be maintained while reasonable efforts to reunite the family are engaged. DCFS is looking to enter into contracts with a Community Based Organization(s) (CBO) to perform RHASS in each of the five County of Los Angeles Supervisorial Districts.

Please use the attached "Form to Submit Written Comments and Questions for Description of Program Services for Relative Home Assessment and Support Services" to submit your written comments/questions during the Public/Stakeholders' Conference. You may submit your written comments/questions prior to and after the Public/Stakeholders' Conference via e-mail at [naylom@dcs.lacounty.gov](mailto:naylom@dcs.lacounty.gov) no later than 5:00 p.m. on November 4, 2015 (no exceptions).

Please continue to monitor the Department's website or the COUNTY's home page for information regarding the release of the solicitation and related activities.

Thank you for your interest in doing business with the County of Los Angeles.

COUNTY OF LOS ANGELES – DEPARTMENT OF CHILDREN AND FAMILY SERVICES  
RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES  
**PUBLIC/STAKEHOLDERS' CONFERENCE AGENDA**

Tuesday, November 3, 2015  
2:00 p.m to 4:00 p.m  
The Carson Community Center  
801 E. Carson Street  
Community Hall "C"  
Carson, California 90220

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|---|---|
| <b>1. WELCOME</b>                                 | Rhelda Shabazz, Deputy Director                             |
| <b>2. INTRODUCTIONS</b>                           | Leticia Torres-Ibarra, Division<br>Manager                  |
| <b>3. CONFERENCE OVERVIEW</b>                     | Rhelda Shabazz, Deputy Director<br>Cheryl Epps, Facilitator |
| <b>4. CURRENT ASFA SERVICES</b>                   | Martha Brissette Watson, CSA III                            |
| <b>5. RHASS/KSSP – PROPOSED CONTRACT SERVICES</b> | Walter Chan, Contract Consultant                            |
| <b>6. PUBLIC COMMENTS ABOUT RHASS</b>             | Cheryl Epps, Facilitator                                    |

Please continue to monitor the Department's website at <http://lacdcfs.org/contracts/index.html> and/or the COUNTY's home page at <http://www.lacounty.gov/business/doing-business-with-the-county> for updates and/or related information.

**November 3, 2015**

**FORM TO SUBMIT WRITTEN COMMENTS/QUESTIONS FOR DESCRIPTION OF  
PROGRAM SERVICES FOR RELATIVE HOME ASSESSMENT AND SUPPORT  
SERVICES**

**AGENCY'S LEGAL NAME:** \_\_\_\_\_

**NAME OF AGENCY'S REPRESENTATIVE:** \_\_\_\_\_

**PLEASE ENSURE THAT YOUR WRITTEN COMMENTS/QUESTIONS ARE LEGIBLE**

**COMMENT/QUESTION #1** \_\_\_\_\_

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**COMMENT/QUESTION #2** \_\_\_\_\_

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