

County of Los Angeles - Department of Children and
Family Services

**RELATIVE SUPPORT SERVICES (RSS)
PUBLIC/STAKEHOLDERS' CONFERENCE**

December 21, 2015





PHILIP L. BROWNING
Director

County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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December 7, 2015

Dear Prospective Contractors and Interested Parties:

AGENDA AND PROCEDURES FOR THE PUBLIC/STAKEHOLDERS' CONFERENCE

The Department of Children and Family Services (DCFS) will be hosting a fourth Public/Stakeholders' Conference on Monday, December 21, 2015. This notice is to provide you with a copy of the agenda and to inform you about the Department's procedures for conducting the Public/Stakeholders' Conference for the Relative Support Services (RSS) solicitation.

A Public/Stakeholders' Conference is an informal public meeting where Prospective Contractors and community stakeholders are invited to attend and share their opinions. The Department's role during this Conference is to listen and support the open discussion of RSS. Therefore, responses will not be provided during the Conference. The written response will be posted on the Department's website and the County's home page at <http://lacdcs.org/contracts/index.html> and <http://www.lacounty.gov/business/doing-business-with-the-county>.

Public comments should be based on the Description of Program Services for the Relative Support Services, which consist of the following services:

In-Home of Relative Caregiver Services within 5 Days of Initial Placement

- Relative home-site inspection
- Caregiver orientation/Review of caregiver and minor's rights
- Procurement of supplies/services for Corrective Action Plan (CAP)/Documentation Alternative Plan (DAP) to comply with Title 22
- Kinship services needs assessment
- Documentation of relative home-site visits and communications with the Children's Social Worker (CSW).

Post-Approval Relative Caregiver Kinship Services

- Emergency needs assessment/support (such as food, transportation, and emergency need vouchers)
- Respite and child care linkages
- Systems navigation and collaboration with local Agencies (e.g.: Courts/schools/County Departments)
- Space for visitation
- Support groups and training
- Educational advocacy, guidance and referrals for tutoring
- Legal assistance
- Adoptions and Safe Families Act (ASFA) home assessment support
- Health/mental health services and other social service referrals

"To Enrich Lives Through Effective and Caring Service"

- Assistance with eligibility for governmental benefits (e.g.: AIDS-Related Complex (ARC), AB12, CalFresh, Section 8, etc)
- Family support services, activities to support economic stability/social connection w/caregivers
- On-going periodic outreach to relative caregivers to offer Kinship support services
- On-going reporting to CSW regarding relative caregiver receipt/offer of Kinship services
- Permanency (Legal Guardianship, Adoption) Counseling

These services must be delivered consistent with the 1997 Adoptions and Safe Families Act (ASFA); the goals of child safety, permanency and well-being must be maintained while reasonable efforts to reunite the family are engaged. DCFS is looking to enter into contracts with a Community Based Organization(s) (CBO) to perform RSS in each of the five County of Los Angeles Supervisorial Districts.

Please use the attached "Form to Submit Written Comments and Questions for Description of Program Services for Relative Support Services" to submit your written comments/questions during the Public/Stakeholders' Conference. You may submit your written comments/questions prior to and after the Public/Stakeholders' Conference via e-mail at naylom@dcfs.lacounty.gov no later than 5:00 p.m. on December 22, 2015 (no exceptions).

Please continue to monitor the Department's website or the COUNTY's home page for information regarding the release of the solicitation and related activities.

Thank you for your interest in doing business with the County of Los Angeles.

COUNTY OF LOS ANGELES – DEPARTMENT OF CHILDREN AND FAMILY SERVICES
RELATIVE SUPPORT SERVICES
PUBLIC/STAKEHOLDERS' CONFERENCE AGENDA

Monday, December 21, 2015
2:00 p.m to 4:00 p.m
East Los Angeles Library
4837 E. 3rd Street
Los Angeles, California 90022

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| 1. | WELCOME | Rhelda Shabazz, Deputy Director |
| 2. | INTRODUCTION | Leticia Torres-Ibarra, Division Manager |
| 3. | CONFERENCE OVERVIEW | Rhelda Shabazz, Deputy Director |
| 4. | CURRENT ASFA SERVICES | Nina Powell, Division Chief |
| 5. | RSS/RHASS-PROPOSED CONTRACT SERVICES | Walter Chan, Contract Consultant |
| 6. | PUBLIC COMMENTS ABOUT RSS | Nina Powell, Division |

Please continue to monitor the Department's website at <http://lacdcfs.org/contracts/index.html> and/or the COUNTY's home page at <http://www.lacounty.gov/business/doing-business-with-the-county> for updates and/or related information.

Department of Children and Family Services – Contracts Administration Division
Public/Stakeholders' Conference for Relative Support Services

December 21, 2015

**FORM TO SUBMIT WRITTEN COMMENTS/QUESTIONS FOR DESCRIPTION OF
PROGRAM SERVICES FOR RELATIVE SUPPORT SERVICES**

AGENCY'S LEGAL NAME: _____

NAME OF AGENCY'S REPRESENTATIVE: _____

PLEASE ENSURE THAT YOUR WRITTEN COMMENTS/QUESTIONS ARE LEGIBLE

COMMENT/QUESTION #1 _____

COMMENT/QUESTION #2 _____
