

County of Los Angeles - Department of Children and Family Services

RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES
(RHASS)

**PUBLIC/STAKEHOLDERS'
CONFERENCE**

September 3, 2015

And

September 10, 2015





PHILIP L. BROWNING
Director

County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors
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August 21, 2015

Dear Prospective Contractors and Interested Parties:

AGENDA AND PROCEDURES FOR THE PUBLIC/STAKEHOLDERS' CONFERENCE

The Department of Children and Family Services (DCFS) will be hosting two Public/Stakeholders Conferences, with the first one being held on September 3, 2015, and the second one September 10, 2015. This notice is to provide you with a copy of the agenda and to inform you about the Department's procedures for conducting the Public/Stakeholders' Conferences for the Relative Home Assessment and Support Services (RHASS) Request for Information (RFI) No. 15-0001-X, to enter into a contract agreement via Procurement by Negotiation.

A Public/Stakeholders' Conference is an informal public meeting where Prospective Contractors and community stakeholders are invited to attend and share their opinions. The Department's role during this Conference is to listen and support the open discussion of RHASS. Therefore, responses will not be provided during the Conference. The Department will provide a written response to questions received at the Conferences on or about September 17, 2015. The written response will be posted on the Department's website at <http://lacdcfs.org/contracts/index.html>.

Public comments should be based on the Description of Program Services for the Relative Home Assessment and Support Services, which consist of the following services:

In-Home of Relative Caregiver Services within 5 Days of Initial Placement

- Relative home-site inspection
- Caregiver orientation/Review of caregiver and minor's rights
- Procurement of supplies/services for Corrective Action Plan (CAP)/Documentation Alternative Plan (DAP) to comply with Title 22
- Kinship services needs assessment
- Documentation of relative home-site visits and communications with the Children's Social Worker (CSW).

Post-Approval Relative Caregiver Kinship Services

- Emergency needs assessment/support (such as food, transportation, and emergency need vouchers)
- Respite and child care linkages
- Systems navigation and collaboration with local Agencies (e.g.: Courts/schools/County Departments)
- Space for visitation
- Support groups and training
- Educational advocacy, guidance and referrals for tutoring
- Legal assistance
- Adoptions and Safe Families Act (ASFA) home assessment support

"To Enrich Lives Through Effective and Caring Service"

- Health/mental health services and other social service referrals
- Assistance with eligibility for governmental benefits (e.g.: AIDS-Related Complex (ARC), AB12, CalFresh, Section 8, etc)
- Family support services, activities to support economic stability/social connection w/caregivers
- On-going periodic outreach to relative caregivers to offer Kinship support services
- On-going reporting to CSW regarding relative caregiver receipt/offer of Kinship services
- Permanency (Legal Guardianship, Adoption) Counseling

These services must be delivered consistent with the 1997 Adoptions and Safe Families Act (ASFA); the goals of child safety, permanency and well-being must be maintained while reasonable efforts to reunite the family are engaged. DCFS is looking to enter into contracts via Procurement by Negotiation with a Community Based Organization(s) (CBO) to perform RHASS in each of the five County of Los Angeles Supervisorial Districts.

Please use the attached "Form to Submit Written Comments and Questions for Description of Program Services for Relative Home Assessment and Supportive Services" to submit your written comments/questions during the Public/Stakeholders' Conference. You may submit your written comments/questions prior to and after the Public/Stakeholders' Conferences via e-mail at naylom@dcfs.lacounty.gov no later than 5:00 p.m., the next business day of each conference, which is Friday, September 4, 2015, and Friday September 11, 2015 (no exceptions).

Please continue to monitor the Department's website or the COUNTY's home page at <http://www.lacounty.gov/business/doing-business-with-the-county> for information regarding the release of the RHASS RFI No. 15-0001-X and related activities.

Thank you for your interest in doing business with the County of Los Angeles.

COUNTY OF LOS ANGELES – DEPARTMENT OF CHILDREN AND FAMILY SERVICES
RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES (RFP # 15-0001-X)
PUBLIC/STAKEHOLDERS CONFERENCE AGENDA

Thursday, September 3, 2015
12:00 NOON to 5:00 PM

RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES

TIME: 12:00 NOON TO 5:00 P.M.

- | | |
|---|---|
| 1. WELCOME | Rhelda Shabazz, Deputy Director |
| 2. INTRODUCTIONS | Leticia Torres-Ibarra, Division Manager |
| 3. CONFERENCE OVERVIEW | Rhelda Shabazz, Deputy Director
Walter Chan, Facilitator |
| 4. CURRENT ASFA SERVICES | Martha Brissette-Watson, ARA |
| 5. RHASS/KSSP – PROPOSED CONTRACT SERVICES | Walter Chan, Contract Consultant |
| 6. PUBLIC COMMENTS ABOUT RHASS | Walter Chan, Facilitator |

Please continue to monitor the Department's website at <http://lacdcs.org/contracts/index.html> for updates and/or related information. Responses to questions received during this conference will be posted on the Department's website on or about September 17, 2015.

Thank you for your participation.

COUNTY OF LOS ANGELES – DEPARTMENT OF CHILDREN AND FAMILY SERVICES
RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES (RFP # 15-0001-X)
PUBLIC/STAKEHOLDERS CONFERENCE AGENDA

Thursday, September 10, 2015
2:00 PM to 4:00 PM
La Mirada Library
13800 La Mirada Blvd
La Mirada, California 90638

RELATIVE HOME ASSESSMENT AND SUPPORT SERVICES

TIME: 2:00 P.M. TO 4:00 P.M.

- | | |
|---|---|
| 1. WELCOME | Rhelda Shabazz, Deputy Director |
| 2. INTRODUCTIONS | Leticia Torres-Ibarra, Division Manager |
| 3. CONFERENCE OVERVIEW | Rhelda Shabazz, Deputy Director
Cheryl Epps, Facilitator |
| 7. CURRENT ASFA SERVICES | Alma Golla, CSA III |
| 4. RHASS/KSSP – PROPOSED CONTRACT SERVICES | Walter Chan, Contract Consultant |
| 5. PUBLIC COMMENTS ABOUT RHASS | Cheryl Epps, Facilitator |

Please continue to monitor the Department's website at <http://lacdcfs.org/contracts/index.html> for updates and/or related information. Responses to questions received during this conference will be posted on the Department's website on or about September 17, 2015.

Thank you for your participation.

Department of Children and Family Services – Contracts Administration Division
Public/Stakeholders Conference for Relative Home Assessment and Support Services
(RFP #15-0001-X)

September 3, 2015

**FORM TO SUBMIT WRITTEN COMMENTS/QUESTIONS FOR DESCRIPTION OF
PROGRAM SERVICES FOR RELATIVE HOME ASSESSMENT AND SUPPORT
SERVICES**

AGENCY'S LEGAL NAME: _____

NAME OF AGENCY'S REPRESENTATIVE: _____

PLEASE ENSURE THAT YOUR WRITTEN COMMENTS/QUESTIONS ARE LEGIBLE

COMMENT/QUESTION #1 _____

COMMENT/QUESTION #2 _____

Department of Children and Family Services – Contracts Administration Division
Public/Stakeholders Conference for Relative Home Assessment and Support Services
(RFP #15-0001-X)

September 10, 2015

**FORM TO SUBMIT WRITTEN COMMENTS/QUESTIONS FOR DESCRIPTION OF
PROGRAM SERVICES FOR RELATIVE HOME ASSESSMENT AND SUPPORT
SERVICES**

AGENCY'S LEGAL NAME: _____

NAME OF AGENCY'S REPRESENTATIVE: _____

PLEASE ENSURE THAT YOUR WRITTEN COMMENTS/QUESTIONS ARE LEGIBLE

COMMENT/QUESTION #1 _____

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