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County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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June 23, 2015

REVISED

Request for Information (RFI) Transitional Shelter Care Facility/Services or Leasable Space for County to provide Transitional Shelter Care Services

Los Angeles County (County) is seeking a provider(s) to implement new transitional shelter care (TSC) services for children and youth awaiting placement or leasable space for County to provide TSC services. The Children's Welcome Center (CWC) serves children ages 0 to 11 and the Youth Welcome Center (YWC) serves youth 12 to 21. Both facilities are currently located at the LAC+USC Medical Center campus. The CWC and YWC allow the County to divert children and youth to a separate, child friendly environment in a comfortable facility, serving children and youth who have experienced a placement disruption (on a current open case) or have just been detained by DCFS from their biological families and are in need of a placement in a safe environment. County and the California Department of Social Services (CDSS) have agreed that a licensed facility where children and youth could remain up to 72-hours will best meet the needs of these children. Such a facility will require a TSC license.

The TSC license will span a three-year period, with the possibility of extensions in three-month increments. The operating conditions for the facilities for the CWC and YWC are attached as *Scope of Services Summary*, Attachment I. The TSC license operating standards for both facilities are attached as *YWC CWC Operating Standards for 72-hour Transitional Shelter Care Facility*, Attachment II. The *TSC RFI Questionnaire*, which is attached as Attachment III, requests additional information and must be returned to DCFS in order for the County to consider your agency as an interested provider for any of the services described below.

The County is evaluating the feasibility of providing TSC services from locations outside of the LAC+USC Medical Center campus. In particular, the County is evaluating the following options:

- a. Lease one or more facilities to replace the CWC, YWC, or both, where County would lease space, obtain TSC licenses, and operate the TSC facilities with its staff.
- b. Contract with one or more vendors to replace CWC, YWC, or both, where County would contract with the vendors, who would provide TSC services in their own facilities. County would assist the vendors with the applications to license the facilities.
- c. In the event that the County cannot meet its needs under option A or B above, County would contract with multiple vendors to provide TSC services to specific populations and age groups of children and youth as defined in the TSC RFI Questionnaire, which is attached as Attachment III. For example, four contractors with 10 beds each, could feasibly cover the entire population and all age groups. County would assist the vendors with the applications to license the facilities.

"To Enrich Lives Through Effective and Caring Service"

The requirements for contractor-operated facilities include, but are not limited to, the following:

1. Contractors must obtain licensure through CDSS Community Care Licensing Division for transitional shelter care to temporarily house dependent children and youth up to 72-hours pending the identification of a permanent placement. The County will actively work with contractors to develop plans of operation and apply for licensure.
2. Contractors must develop the capacity to house children and youth as described in Attachment III for up to 72-hours in each of the categories.

The requirements for leased space (facilities to be operated by the County) include, but are not limited to, the following:

1. The leased space must have a minimum of 50 square feet per child or youth in the sleeping area.
2. The leased space must be able to be licensed as a group home or transitional shelter care facility, pursuant to the operating standards included in Attachment II.
3. The leased space must be in Los Angeles County.

The lease and reimbursement for services may be based on negotiated cost between DCFS and Contractors or be cost reimbursement.

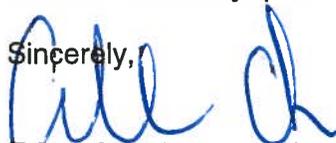
Organizations interested in engaging in any option above are invited to submit Attachment III – TSC RFI Questionnaire, to:

Department of Children and Family Services
Contracts Administration Division
Attn: Transitional Shelter Care Facility
425 Shatto Place, Room 401
Los Angeles, CA 90020

The deadline for submitting Attachment III – Questionnaire is **12:00 noon, Tuesday, June 30, 2015.**

Please submit any questions to: Jose Ramos, Contract Analyst, at ramosJ2@dcfs.lacounty.gov.

Sincerely,



Eddie Ota, Contracts Section Manager

Attachments