Attention Relative Caregivers / Non-Related Extended Family Members...

HAVE YOU BEEN TOLD THAT YOU WILL NEED A WAIVER PROR TO PLACING A CHILD IN YOUR HOME DUE TO YOUR CRIMINAL HISTORY...

If you need your criminal history to be waived for placement of a child, you may have to go through the criminal waiver process.

Be prepared, you will be asked to provide the Social Worker with the following information:

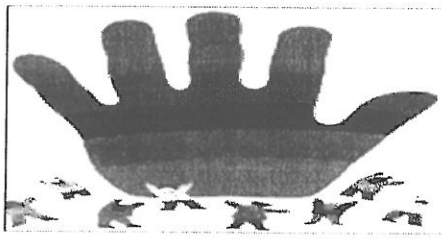
***Out of State Disclosure and Criminal Record Statement**
(The social worker will provide you with this form.) Applicant must answer *all* questions including Question 3 in Part II - Criminal Record Statement. Applicant must also complete and sign *both* pages.

3 Character Reference Letters** (with signatures from the person writing the letter.) Letters ***cannot be from relatives or employees. Letters preferably typed, but it is ok to provide hand written letters. Just ensure that your reference writes the letter very clearly.

***Certificate of Rehabilitation** or other evidence of rehabilitation as requested by the social worker: Written verification of any training, classes, courses and treatment or counseling sessions completed. This would be needed, if, for example, you have a criminal history with drug related arrests / convictions. You may be asked to provide proof that you completed some sort of drug rehabilitation program.

***If you have a criminal history, and if the disposition is not stated with the specific arrest in your criminal record, you may be asked to obtain proof of the disposition and or obtain the police report(s).**

If you have any further questions, please contact your Social Worker for clarification or the Kinship Resource Center at:



DCFS
KINSHIP RESOURCE CENTERS
Providing a Helping Hand to Relative caregivers
1-888-MYGRAND
1-888-694-7263