



GENERAL AGREEMENT

Please mail along with the completed research request and supplemental agreement forms, research proposal, and all other required documentation.

As conditions for DCFS approval of my research project I agree to:

1. Obtaining signed approval from my organization's Independent Review Board (IRB) for the protection of human subjects;
2. Obtaining a prior, signed, informed consent form from human subjects;
3. Consenting to a criminal clearance check which may be required if research involves interaction with children;
4. Acting ethically and immediately report all instances of child abuse/ or neglect or other circumstances to maintain the safety and well being of children;
5. Not divulging any information obtained in the course of conducting research to unauthorized persons, and not to publish or otherwise make public any information regarding persons who have received services so that the persons who received services are identifiable;
6. Being knowledgeable about the provisions of the Welfare and Institutions Code (WIC) Section 10850 and Chapter 19-004 of the Department of Social Services Policies and Procedures Manual relating to confidentiality of such records as required by law;
7. Not contacting personally or attempting to contact any DCFS client without the prior written consent of DCFS and the client;
8. Reimbursing, indemnifying, and holding harmless the County of Los Angeles Department of Children and Family Services, their officers and employees from and against all claims, whole or in part, by researcher's access to or use of client or case information or any other information derived there from;
9. Not utilizing coercion and deception in my conduct with research subjects, nor exposing DCFS clients and staff to mental or physical stress;
10. Treating DCFS clients, staff, and other stakeholders with respect and not diminishing the self-respect of the research subjects;
11. Not withholding the benefits of the results from the research project;
12. Complying with the reporting requirements identified in the Supplemental Agreement for the Conduct of External Research; and,
13. Not proceeding with my research project until it has been approved by DCFS, and if applicable, by the Los Angeles County Superior Court.

Initial each item above indicating your understanding and acceptance.

Research topic (enter below):

Researcher's name:

Position and organization:

Telephone number:

E-mail address:

Signature: _____

Date: _____

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