



**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

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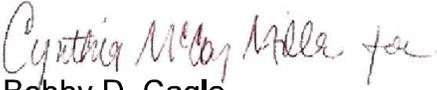
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October 5, 2020

To: Supervisor Kathryn Barger, Chair  
Supervisor Hilda L. Solis  
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Supervisor Sheila Kuehl  
Supervisor Janice Hahn

From:   
Bobby D. Cagle  
Director

**VICTOR TREATMENT CENTERS  
INTENSIVE SERVICES FOSTER CARE FOSTER FAMILY AGENCY  
FOR CHILDREN WITH SERIOUS EMOTIONAL BEHAVIORAL NEEDS  
CONTRACT COMPLIANCE REVIEW**

**REVIEW OF REPORT**

The Department of Children and Family Services (DCFS) Contracts Administration Division (CAD) conducted a Contract Compliance Review of the Victor Treatment Centers Intensive Services Foster Care (ISFC) Foster Family Agency (FFA) for children with Serious Emotional Behavioral Needs (SEBN) (the Contractor) in February 2020. The Contractor has three offices: one located in the First Supervisorial District; one in Riverside County; and one in San Bernardino County. All offices provide services to the County of Los Angeles DCFS placed children, Probation foster youth, children placed by other counties, and Non-Minor Dependents.

**Key Outcomes**

NUMBER OF PRIORITY FINDINGS
PRIORITY 1 1
PRIORITY 2 1
PRIORITY 3 0

*“To Enrich Lives Through Effective and Caring Service”*

CAD conducted an on-site Contract Compliance review of the Contractor's Compliance within the following applicable areas of their ISFC-FFA SEBN contract: General Requirements; ISFC Homes and Resource Parents; Needs and Services Plans; Child and Family and ISFC Team Meetings; Safety; Core Services; Personal Rights and Needs/Well-being; Discharge Planning; Staff Qualifications and Requirements; Facility and Environment; and Vehicles.

The Contractor was in full compliance with 9 of 11 applicable areas of CAD's Contract Compliance Review: General Contract Requirements; ISFC Homes and Resource Parents; Child and Family Team Meetings; Safety; Personal Rights/Well-Being; Staff Qualifications and Requirements; Facility and Environment; and Vehicles. There were no children discharged from the ISFC program; therefore, the section "Discharge Planning" was not applicable.

For the purpose of this review, four DCFS placed youth files were selected for the sample. CAD reviewed the files of the four youth and interviewed three of the youth to assess the level of care and services they received; one child refused to be interviewed.

CAD reviewed two Resource Family Homes (RFHs) files and one staff file for compliance with Title 22 Regulations and County contract requirements. CAD also conducted interviews with the staff and the Resource Families. To assess the quality of care and supervision provided to the placed children, DCFS conducted site visits at the Contractor's location and the RFHs.

CAD noted findings in the areas of:

#### Priority 1

- Core Services
  - The Contractor Resource Parent did not record administered Psychotropic medications.

#### Priority 2

- Needs & Services Plans
  - The Needs and Services Plans did not include the required respite plans and were not in compliance with all requirements.

On May 6, 2020, DCFS CAD Children Services Administrator I and II, Out-Of-Home Care Management Division Quality Assurance Specialist with the Bureau of Clinical Resources and Services, held an exit conference with the ISFC-FFA SEBN representatives.

The Contractor's representatives agreed with the review findings and recommendations, and were receptive to implementing systemic changes to improve the ISFC's compliance with regulatory standards.

Each Supervisor  
October 5, 2020  
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The Contractor provided the attached approved Corrective Action Plan addressing the noted deficiencies in this compliance report.

If you have any questions, your staff may contact me or Aldo Marin, Board Relations Manager, at (213) 351-5530.

BDC:KR  
LTI:ni

#### Attachments

- c: Fesia Davenport, Acting Chief Executive Officer
- Arlene Barrera, Auditor-Controller
- Raymond Leyva, Interim Chief Probation Officer, Probation Department
- Public information Office
- Audit Committee
- Simona Cataldo, Chief Executive Officer, Victor Treatment Centers
- Kellee Coleman, Regional Manager, Community Care Licensing Division
- Monique Marshall-Turner, Regional Manager, Community Care Licensing Division