



DCFS Overview for Community Partners

Login Instructions

For New Users:

Website: <https://learning.uc lacwt.org/login/index.php>

1. Select *Create an account*
2. Create a username and password
 - Enter:
 1. Email address
 2. First and Last Name
 3. Click Create My Account
3. You will receive a confirmation link to the email that you provided. Select that link to go to the Moodle Home Page.
4. Enter the username and password that you created to log in.
5. Once logged in, select eLearning under Course Category.
 - Select **DCFS 101 Overview for Community Partners** and enter enrollment key **dcfsoverview**
6. Complete the Employee Information Questionnaire. Once you have completed the Questionnaire you will have access to the course.
7. Once you have completed the course the certificate will be available for you to download.

For Existing Users:

Website: <https://learning.uc lacwt.org/login/index.php>

1. Enter the username and password
2. Select eLearning under Course Category.
 - Select **DCFS 101 Overview for Community Partners** and enter enrollment key **dcfsoverview**
3. Complete the Employee Information Questionnaire. Once you have completed the Questionnaire you will have access to the course.
4. Once you have completed the course the certificate will be available for you to download.

If you have any questions, please email, it@uclacwt.org